

New Millennium Academy - District # 4143-07
Board of Directors
April Board Meeting Minutes – 04/12/2021
Virtual Meeting

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES										
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Board Chair Terence Jones at 5:00pm.</p> <p>A. Roll Call</p> <ul style="list-style-type: none"> • <u>Board Members:</u> Chonburi Lee, Bridget Mealman, Terence Jones, Janie Yang, Kinley Vang, Ker Vang • <u>Ex-Officio:</u> Kevin Xiong • <u>Guests:</u> Jenny Abbs, Cam Yang, Stephanie Steen, Sue Bentley, Andrew Ahlberg, and Beth Finch <p>B. <u>Public Comments:</u> None</p> <p>C. <u>Call for Board Conflict of Interest Disclosures:</u> None</p> <p>A. <u>Board Virtual Meeting Expectations:</u> Terence Jones went over virtual meeting expectations and ensured all board members could hear and see each other.</p>										
Review Agenda and Conflict of Interest	<p>A. Reviewed today’s agenda.</p> <ol style="list-style-type: none"> a. Kevin Xiong advised to add a 5-to-10-minute check in about the death of Daunte Wright during the Executive Director Updates portion. b. Ker Vang motioned to approve the March 8, 2021 agenda with the inclusion of Kevin Xiong’s addition. c. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> </table> d. Motion passes. 	Chonburi Lee	Yes	Ker Vang	Yes	Janie Yang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes
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Review March Board Meeting Minutes	<p>A. Reviewed March board minutes from March 8, 2021.</p> <ol style="list-style-type: none"> a. Bridget Mealman suggested that the board change her and Janie’s vote on section F from March’s board meeting minutes to “abstain.” b. Chonburi Lee motioned to move forward with March Board Meeting minutes with Bridget and 										

	<p>Janie as abstained within Executive Board Meeting minutes section F.</p> <p>c. All voted in favor.</p> <table border="1" data-bbox="818 243 1268 438"> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> </table> <p>d. Motion passes.</p>	Bridget Mealman	Yes	Ker Vang	Yes	Janie Yang	Yes	Chonburi Lee	Yes	Kinley Vang	Yes
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<p>Review Consent Agenda</p>	<p>A. Review of Consent Agenda</p> <p>a. Terence advised about the usage of format of the consent agenda and that no one needs to motion anything about minor formatting errors (clerical errors) at a board meeting.</p> <p>b. Kevin Xiong advised that the board not include “February Financial Reports” and “Update on 2021-2022 budget” under the “Consent Agenda”.</p> <p>c. Chonburi Lee motioned to move forward with the Consent Agenda with the exclusion of the Education of Students with Disabilities Under Section 504 of the Rehabilitation Act</p> <p>d. All voted in favor.</p> <table border="1" data-bbox="818 957 1268 1152"> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> </table> <p>e. Motion passes.</p>	Bridget Mealman	Yes	Ker Vang	Yes	Janie Yang	Yes	Chonburi Lee	Yes	Kinley Vang	Yes
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<p>Review February Financial Reports</p>	<p>A. Jenny Abbs, from Bergan KDV, presented the February financials and supplemental reports.</p> <p>a. Jenny Abbs mentioned that from her meeting with the Finance Committee, they will be closing the Wells Fargo account and move those funds to NMA’s regular checking.</p> <p>b. Terence Jones asked about balancing the budget since it’s the end of the year. Jenny advises that there isn’t a lot of value in doing it during this year because of COVID-19 and the end of the year is near.</p> <p>c. Terence Jones asked in terms of remote deposits. Choice does have a check scanner for remote deposits. Bridget asked if Choice had a convenient location for our staff, and Jenny Abbs assures us that there is one 15 minutes away.</p> <p>B. Jenny Abbs suggests that this report be a revised budget since the May 2020 projected budget doesn’t represent</p>										

this year. Kevin Xiong recommends that this report be May 2021's revised budget. Chonburi Lee agrees.

C. Chonburi Lee motioned to approve the February financials and supplemental documents.

a. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

b. Motion passes.

D. Kevin Xiong states that the 2021-2022 draft of the school's budget will be made available in the May 2021 board meeting.

Board Committee

A. Board of Directors reviewed the three policies and had discussions as follows:

a. Education of Students with Disabilities Under Section 504 of the Rehabilitation Act

i. Terence questioned step 2 within the policy about Kevin Xiong being the ADA Administrator as well as the Grievance Administrator

ii. Bridget to recommend that NMA's principal, Stephanie Steen, be the ADA Administrator and Kevin Xiong be the Grievance Administrator and notify the BOD as needed (paragraph 2).

iii. Chonburi Lee motions to approve document 404 with the amendment changes to 5 grievance procedure b1 and b2 and to update the policy with the correct organization's name (NMA)

iv. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

Motion passes.

B. Board Procedures

a. Terence Jones suggested that a physical or verbal gesture is needed to obtain the floor.

- i. Kinley Vang suggests that raising hands would be helpful.
- b. Terence to include “some form of indication” instead of removing the phrase of Board Procedures section 2.2.
- c. Bridget motioned to approve the Board Rules with an amendment to rephrase the phrase within the bracket of section 2.2.
- d. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

- e. Motion passes.

C. Committee Updates

a. Building Company:

- i. Janie motioned to appoint Jenny Abbs to the Building Company’s board of directors.
- ii. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

- iii. Motion passes.

b. Election Committee:

- i. Janie Yang provided an update about the upcoming Board of Directors elections.
- ii. Amy Schwartz and Tyler Burkhardt are running for the open community member seat.
- iii. Tatyana Tuy is running for the open teaching seat.
- iv. Bridget recommends that we go ahead and vote for the approval of the candidates unless the election committee has any major concerns of a candidate. Chonburi agrees. Kinley agrees.
- v. Janie Yang motioned to approve the three candidates for the Board of Directors elections: Tatyana Tuy, Tyler Burkhardt, and Amy Swartz – unless the election

committee finds that these candidates are unfit.

vi. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

vii. Motion passes.

Executive Director Updates

- A. Kevin Xiong provided an update on attendance. Enrollment remains consistent at 780 with new Kindergarten enrollment for next school year currently at 49.
- B. Kevin Xiong provided an update on the Hnub Tsiab Recovery Initiative/Plan. There are 4 plans that will start this summer to recover the learning that has been loss during the pandemic. The programs are:
 - a. Wilderness inquiry
 - b. Groves Literacy Partnership Kickoff
 - c. Summer school Credit Recovery
 - d. After school Additional Curriculum
- C. Kevin Xiong shared with the board of directors the 2021/2022 school year calendar. Kindergarteners will start on August 25th and for everyone else on August 26th. The last day for all scholars is on June 6th. New Millennium Academy will be changing their start time to 7:15 or 7:30 am (this is not concrete yet). Instruction will then start at 7:45. The reason to change this time because of the new bus company's schedule.
 - a. Bridget Mealman advise that the board and leadership team should bring this to parents' attention before approval.
 - i. Chonburi Lee mentions that this will increase parent engagement.
 - b. Ker Vang motioned to approve the school year calendar but not the new school time.
 - c. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes
 - d. Motion passes.
- D. The board of directors have agreed to extend the time for the meeting.
- E. Andrew Ahlberg provided an update on the Employee Health Benefit Renewal. Renewal for open enrollment

date is in June for the plan to be effective on July 1st. Bridget has concerns as a staff member to change health insurance companies.

- a. Kevin Xiong recommends to move forward with BSBC and Mutual of Omaha.
- b. Chonburi Lee motioned to switch Health Partners from BCBS and Mutual of Omaha.
- c. All voted in favor.

Bridget Mealman	Abstain
Ker Vang	Yes
Janie Yang	Abstain
Chonburi Lee	Yes
Kinley Vang	Yes

- d. Motion passes.

- F. Kevin provided an update on ELL Testing Updates. 52% scholars who qualified to take the access tests took the test. 65% of our students are ELL learners.
- G. MCA Testing Schedule for April 26th to May 14th. MDE is not waiving the tests but giving families with students who are distant learning the option to opt in. Families would have to call the front office to opt in their child. All hybrid learners will take the test.
- H. Kevin Xiong encouraged the board of directors to approve NWEA. 45-minute testing session. The plan is to test first graders with NWEA and fast bridge for one year and then come back and re-access.

- a. Kinley Vang motioned to approve the purchase and use of NWEA starting in the 2021-2022 school year.
- b. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

- c. Motion passes.

- I. Kevin presented the SAVVAS Science Curriculum in hopes for the board of directors adopt it. The academic leadership team has highly encouraged the Board of Directors to adopt is.

- a. Bridget Mealman motioned to approve the new SAVVAS science curriculum up to \$110,000.
- b. All voted in favor.

Bridget Mealman	Yes
Ker Vang	Yes
Janie Yang	Yes
Chonburi Lee	Yes
Kinley Vang	Yes

	<p>c. Motion passes.</p> <p>J. Kevin Xiong provided an update on the Hybrid Learning. Middle school and 5th grade started on Thursday, March 18, 2021, and the school staff are excited to have them back on site.</p> <p>K. Kevin Xiong provided an update on the Hmong Workbook for grades K & 1 Khou Vang, Hmong Director, and her team has completed the 400-page long workbook for K & 1st graders. This summer, they will be working on the 3rd and 4th grade workbooks. In the future years, they will work on 5th grade and onward. By the end of next school year, the goal is to publish all grades with their own work books. Kevin’s hope is that this will become a social enterprise for New Millennium Academy. New Millennium Academy has the exclusive rights to these text books.</p> <p>L. Kevin Xiong provided an update on the Compliance Report. A lot of the compliance has been transitioned to Cam Yang. Cam Yang is now monitoring FOE, Egnyte, Epicenter, and anything compliance related.</p> <p>M. Kevin Xiong took five minutes to reflect about Daunte Wright’s death. Kevin has made the executive decision to close the building today. The leadership team is monitoring the situation about whether or not to close school again tomorrow.</p>
Adjourn	The board adjourned at 7:35pm.