



New Millennium Academy - District # 4143-10
Board of Director's Meeting
April 7, 2018
12:30 p.m. – 2:00 p.m.
NMA Room 107 – Community Room
 5105 Brooklyn Blvd, Brooklyn Center, MN 55429

Mission

To build a better life for our students by creating an environment of high academic achievement, while preserving Hmong Culture and Literacy. *(Revised SY14-15)*

Vision

Inspiring learners who proudly lead meaningful lives to better our world. *(Revised SY14-15)*

Note: Revision of Mission and Vision currently in progress

Board of Directors' Purpose

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

MINUTES

NMA Board Members	Last meeting: 3/15/18 – Regular Mtg	Current Meeting: 4/7/18 Regular Mtg	Next Meeting: 5/5/18 Regular Mtg	Future Meeting: 5/5/18 Work Session
Chonburi Lee	Absent Excused	Present		
Ker Vang	Present	Absent Unexcused		
Bridget Mealman	Present	Present		
Heidi Pendroy	Present	Present		
Terence Jones	Present	Present		
Angela Lee	Absent	Absent		
My Nang Thao	Absent	Absent		

1. Call to order – Bridget Mealman, Board Chair
 - a. Call to order 12:30 pm by chair
 - b. Roll Call Board Members: Ms. Heidi Pendroy, Mr. Chonburi Lee, Mr. Terence Jones, Ms. Bridget Mealman.
 - c. Ex-officio: Ms. Bao Vang and Mr. Chuck Herdegen joined via phone



2. Review Agenda for April 7, 2018 Meeting (*Action*)
 - a. Ms. Bridget called for comments and or additions to the agenda
 - b. Motion to accept the agenda by Mr. Chonburi, Ms. Heidi seconds
 - c. Motion passed by voice vote

3. Review Minutes of March 8, 2018 Meeting (*Action*)
 - a. Ms. Bridget called for comments and or additions to March Minutes
 - b. Motion to accept minutes by Mr. Chonburi, Mr. Terence seconds
 - c. Motion passed by voice

4. February 2018 Financial and Management Reports (*Action*)
 - a. Page 2 of the February report shows a deficit of \$119K; however, there will be a strong balance by the end of the year. We will be on track to meet all bond covenants and will be complying.
 - b. We are projected to be on track to meet enrollment targets for next school year which mean we will meet our revenue targets
 - c. Cash flow is going strong
 - d. Mr. Terence made a motion to accept the February Financial Report, Ms. Heidi seconds
 - e. Motion passed by roll call:
 1. Mr. Chonburi – Yes
 2. Mr. Terence – Yes
 3. Ms. Heidi – Yes
 4. Ms. Bridget – Yes

5. Dental and Medical Insurance Renewals (*Action*)
 - a. Dental renewal will go up by 5% and health renewal will go up by 7%
 - b. Premiums increasing by 5% and 7% is reasonable
 - c. Staying consistent by sticking to the same provider is helpful for staff since there has been so many changes in the past
 - d. Mr. Terence motion to accept the proposal and move forward with the administration looking at the renewal package, Mr. Chonburi seconds
 - e. Motion passed by voice vote

6. Calendar for School Year 2018-19 (*Action*)
 - a. The upcoming calendar will look slightly different with winter break shortened and staff development time added
 - b. There will be 2 full weeks of staff development at the beginning of school
 - c. Winter break will be shortened to one and a half weeks
 - d. A Board approved draft of the calendar will be submitted to the authorizer, changes may still be made as needed, final versions will be submitted to FoE and MDE



- e. Bao clarifies that changes will be communicated to the board and everyone will be provided with a final calendar,
 - f. Mr. Terence motion to accept the draft calendar Ms. Heidi seconds
 - g. Motion passed by voice vote
7. Paradigm Shift
- a. In the past year, Thrive has done a lot of systems building. In the second year, Thrive will focus on stabilizing the school.
 - b. There will be a culture shift that will look at all expectations across the entire community with students, parents, and all staff. Thrive will work with staff to build covenants that speak to our mission and vision.
 - c. With the new paradigm shift, every staff member will be interviewed with reflection on their current position and moving forward to SY 18-19.
8. Board Attendance (*Action*)
- a. Moving forward, the board will implement the revised bylaws as approved by Friends of Education.
 - b. The new bylaws state : *Art III, sect 7. The Board of Directors will remove any Director who has failed to attend four (4) consecutive regular meetings of the Board.*
 - c. To date, Ms. My Nang has attended only two meetings the entire school year and has been absent for five consecutive regular board meetings.
 - d. Mr. Chonburi motion to remove Ms. My Nang from the board accordingly to what was stated in the new bylaws, Mr. Terence seconds
 - e. Motion passed by voice vote
 - f. Ms. Bridget will connect with Ms. My Nang about the board's decision.
9. Board Election Committee (*Action*)
- a. Mr. Terence read out loud the board election process and application
 - b. Mr. Chonburi motion to approve the policy for the election of members of the board of directors with changes as noted to page 5, section E, Ms. Heidi seconds
 - c. Motion passed by voice vote
10. CEO Report
- a. Bao read a letter from Friends of Education that acknowledges the hard work of the entire staff and their contributions toward progress. Each staff member was presented a \$25 gift card to Caribou Coffee.
 - b. Student Led Conferences went well. Some parents did not agree at the beginning, but Bao attended a Parent Meeting in February to answer questions and concerns. At the end of the meeting, most parents seem to agree with the direction that the school is heading.
 - c. Bao has a scheduled call with NMA's investors next week. She is preparing academic plans and data to share with them.
 - d. The three Hmong Charter Schools (3HC) work is in progress and all schools are sharing best practices
 - e. NMA's data analyst has moved on to a new job. He took the new job so that it can help cover some of his tuition. He will stay on to work part-time to collect data.
11. Adjourn
- a. 1:53 pm