

New Millennium Building Company

Meeting Minutes

Date: January 10, 2017

Time: 10:10 AM

**Agenda**

Roll Call: Yee Yang, Jill Drum Steffens

Guest: Chuck Herdegen

**New Business**

**1. Addition of new Board Member**

- i. The company will search out additional board members to create a Board of at least 5 Directors.
- ii. Nou Vang (previous member) was asked if he would like to continue service, he accepted.

**2. Appointment of Officers**

- i. **Chair-** Nou Vang was nominated by Yee Yang and accepts appointment
- Treasurer-** Yee Yang nominates self for appointment
- Secretary-** Jill Drum Steffens nominates self for appointment

**3. Review of Building Company Materials**

**i. By-Laws**

Amendments:

- within signature page, removal of Mike H. Vang as director

**ii. Handbook**

**iii. Written Action of Board of Directors**

Amendments:

- page 2: addition of name of directors/offices
- page 3: addition of Craig Kepler's name as representative
- page 4: removal of Mike H. Vang's name as director

**iv. Forms SS-4, 2848, 1023**

**v. Biographies**

- Board of Directors will complete biographies to be added to the paperwork.

**Meeting adjourned at 10:42 AM.**