

New Millennium Academy - District # 4143-07
Board of Directors
February Board Meeting Minutes – 02/09/2021
Virtual Meeting

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES												
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Board Chair Terence Jones at 5:03pm.</p> <p>A. Roll Call</p> <ul style="list-style-type: none"> • <u>Board Members:</u> Chonburi Lee, Bridget Mealman, Terence Jones, Janie Yang, Kinley Vang, Ker Vang • <u>Ex-Officio:</u> Kevin Xiong • <u>Guests:</u> Jenny Abbs and Beth Finch <p>B. <u>Public Comments:</u> None</p> <p>C. <u>Call for Board Conflict of Interest Disclosures:</u> None</p> <p>D. <u>Board Virtual Meeting Expectations:</u> Terence Jones went over virtual meeting expectations and ensured all board members could hear and see each other.</p>												
Review Agenda	<p>A. Reviewed today’s agenda.</p> <p>a. Janie Yang motioned to approve the February 8, 2021 agenda. Seconded by Kinley Vang.</p> <p>b. All voted in favor.</p> <table border="1" style="margin-left: 40px;"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Terence Jones</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> </table> <p>c. Motion passes.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Terence Jones	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes
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<p>Review December Board Meeting Minutes</p>	<p>A. Reviewed the minutes from January 11, 2021 board meeting.</p> <ul style="list-style-type: none"> a. Discussion around consistency with minutes, particularly around FastBridge Data. Executive Director Kevin advised he will take the minutes back to rework the consistency in wording and will bring back to the board for approval at the March meeting. b. Bridget Mealman motioned to table the approval of the January board meeting minutes to the March meeting. c. Chonburi Lee seconded the motion. <table border="1" data-bbox="800 558 1252 785"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Terence Jones</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> </table> d. Motion passes. 	Ker Vang	Yes	Bridget Mealman	Yes	Terence Jones	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes
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<p>December Financial Reports</p>	<p>A. Jenny Abbs presented NMA’s December Financial and Supplemental Reports.</p> <ul style="list-style-type: none"> a. NMA is projected to end the school year in a \$375,893.00 surplus, particularly with all the support from the CARES funding and actual student membership over budget. As of today, 50% of the fiscal year has been completed while NMA is only at 45% expenditures, which shows good control in spending. b. Chonburi Lee informed the board that he reviewed the financials with Tyler and recommended to the board for approval. He motioned to approve the December financial and supplemental reports. c. Ker Vang seconded the motion. d. All voted in favor. <table border="1" data-bbox="800 1373 1252 1600"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Terence Jones</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> </table> e. Motion passes. <p>B. Jenny Abbs provided a financial training to the board of Directors. This included going over NMA’s unrestrictive and restrictive funding. Jenny Abbs went through the diverse income sources at NMA and discussed what were allowable and non-allowable expenses.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Terence Jones	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes
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Board Committee

A. Board of Directors reviewed the three policies and had discussions as follows:

a. Suicide Prevention.

Bridget Mealman motioned to approve the Suicide Prevention policy.

Chonburi Lee seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

b. Tobacco Free Environment: Board of Directors discussed adding and changing verbiage to be clear about “vaping” including tobacco and non-tobacco. Chonburi Lee motioned to approve the Tobacco Free Environment policy as discussed with additional changes to include vaping verbiage.

Janie Yang seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

c. Public and Private Personnel Data: Board of Directors discussed formatting of policy, including definitions that were not in the right section. Additionally, there needs to be consistency around “employee, contractors, and volunteers.” Executive Director, Kevin Xiong suggested that he will take this policy back and rework it for consistency and will bring it back to the March meeting.

Chonburi Lee motioned to table the approval of the Public and Private Personnel Data policy until the March meeting.

Ker Vang seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes

Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

- B. Ker Vang informed the Board of Directors that the Facility Committee met for the very first time. Ker Vang and Kevin Xiong informed the board that there is movement with the \$50,000.00 escrow payment by Brooklyn Center and JB Realty will take the lead to figure out when they will write NMA a check. They will follow up with us on a biweekly basis.

Ker Vang and Kevin Xiong also informed the board that through some of Ker Vang’s research, there appears to be a \$72k lien on the school. However, through investigation, the invoice has been paid but the company has not issued a satisfaction. JB Realty will work with the company to issue a satisfaction to the title company.

Ker shared the charter document for the Finance Committee and ask for approval.

Janie Yang motioned to approve the Finance Committee charter document.

Kinley Vang seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

- C. Terence Jones explained the need to amend Article Six of NMA’s Articles of Incorporation. He reminded the board that last year the Board of Directors amended NMA’s bylaws to eliminate “members” and we should remain consistent with our bylaws by amending our Articles of Incorporate to show that NMA does not have members.

Terence motioned to approve the amendment of NMA’s Articles of Incorporation to show NMA does not have any members.

Chonburi Lee seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes

Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

- D. The Board of Directors discussed the MN statute around virtual board meeting and whether or not one board member should be onsite due to the start of hybrid learning. Based on the discussion of the statute, the board of directors will remain having virtual meetings. The board would like to approve a resolution for Kevin Xiong to research effective ways for the public to participate in board meetings including providing board meeting documents and providing public comments.

Terence Jones motioned to approve the resolution to have Kevin Xiong research effective ways for public participation. Bridget Mealman seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

- E. Committee Updates and Minutes.

Janie Yang motioned to approve all committee meeting minutes for January.

Kinley Vang seconded the motion.

All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Terence Jones	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes

Motion passes.

Executive Director Update

- A. Kevin Xiong provided an update on attendance. Enrollment remains consistent at 781.
- B. Kevin Xiong informed the Board of Directors that the dashboard is completed and Data Analyst/Contractor Vong Vang will provide a detail training in the March's meeting.
- C. Kevin Xiong shared that he and the Academic Team are looking at possibly switching over to NWEA as NMA's assessment tool to measure growth. He will bring a more in

	<p>depth presentation at the March meeting including the inputs of staff and teachers.</p> <p>D. Kevin Xiong provided an update on Hybrid Learning including the enrollment of the different onsite programs.</p> <p>E. Kevin Xiong informed the Board of Directors about his commitment to learning loss during the pandemic and will be working with his Academic Team on putting a robust Learning Loss program to share with the Board of Directors at the next board meeting.</p> <p>F. Kevin Xiong shared that he is continuing to work with Dr. Mai Moua on the Development Strategy and both are confident that we will start establishing relationships with funders within the next six months. He also reminded the Board of Directors of a potential strategic planning as the last one was done in 2017, which means we are approaching our fifth year.</p> <p>G. Kevin Xiong shared that all compliance and reports for the month of January have been submitted and completed.</p> <p>H. Kevin Xiong shared that the State of MN did approve the purchasing of a new bus using our CARES funding.</p>										
Adjourn	<p>A. Chonburi Lee motion to adjourn the meeting at 7:23pm. Ker Vang seconded the motion.</p> <p>a. All voted in favor.</p> <table border="1" data-bbox="800 1073 1252 1262"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> </table> <p>b. Motion passes. Terrence Jones adjourned the meeting at 7:23pm.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes
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