



Board Meeting Minutes January 14, 2019

1. Welcome and Call to Order

- a. The Board meeting was call to order by Board Chair, Bridget Mealman at 6:01 p.m.
- b. Roll Call of Board Members: Terence Jones, Chonburi Lee, Angela Lee, Bridget Mealman
- c. Ex-officio: Bao Vang, Thrive and Chuck Herdegen, BKDA
- d. Guests: Jeanene Miller Thrive, Kevin Xiong staff, Stephanie Steen staff

2. Review Agenda for January 14, 2019 Meeting

- a. Board agenda was reviewed by the Board of Directors.
- b. Chonburi Lee made the motion to accept the agenda.
- c. Angela Lee seconded the motion.
- d. Motion passes.

3. Review Minutes of December 10, 2018 Meeting

- a. Board minutes were reviewed by the Board of Directors.
- b. Chonburi Lee brought forward the motion to approve the minutes.
- c. Terence Jones seconded the motion.
- d. Motion passes.

4. Review Financial Report

- a. Financials were presented by Chuck Herdegen with the Board of Directors.
- b. Chonburi Lee motion to approve the November financial statements and supplemental information.
- c. Terence Jones seconded the motion.
- d. Motion passes.

5. Election Committee

- a. The board of directors discussed about putting a committee together to start planning for the upcoming election. Angela Lee shared about automating the election process for the purpose of achieving accurate count. The election committee will comprised of Board and staff.
- b. The following individuals volunteered to be on the Election Committee:
 - i. Bridget Mealman
 - ii. Heidi Pendroy
 - iii. Kevin Xiong
 - iv. Terence Jones
 - v. Jeanene Miller
 - vi. Mai Ka Yang
- c. Items for the committee to work on and considered are:
 - i. Electronic voting,
 - ii. Transportation provided,
 - iii. Day of carnival,
 - iv. Use a pin to log in for collection of data, computer can read



- v. Timeline created by February meeting

6. Innovation Zone Application

- a. Bao updated board on the Innovation Zone Application is due January 25. This has been discussed previously. All 3 Hmong Charter Schools are participating. Two focuses of the Innovation Zone Application are:
 - i. Usage of Swivl technology- to capture best practices for training, classroom observations, and best the odds teacher performance.
 - ii. Hmong Language culture Certification in partnership with UW Whitewater to build consistency in the Hmong curriculum and seeking licensure for Hmong teachers.
- There is only one slot opened for the Innovation Zone Application. There is no money attached to Innovation Zone designation sites. HAP will be lead to submit the Innovation Zone on behalf of the partnership.
- b. Terence Jones made the motion to approve the Innovation Zone Application
 - c. Angela Lee seconded the motion
 - d. Motion passes.

7. Policies- Wellness, Bully Prevention

- a. Wellness Policy:
 - i. Kevin Xiong went over the changes of the wellness policy and answered questions for the board. Kevin will make the changes on the actual document. The voting will be tabled to the next meeting for approval.
- a. Bully Prevention
 - a. Terence Jones presented the Bully policy to the board of directors. Changes were suggested to include the Business Director as the School's contact.
 - b. Chonburi Lee motion to approve the policy with the suggested changes
 - c. Angela Lee seconded the motion
 - d. Motion passes.

8. CEO Report

- a. Winter FASTbridge has begun. Data will be presented at the next Board meeting .
- b. School Assessment was conducted by two groups: Great MN Schools and Class Measures. The Great MN School report was shared with the board of directors. The Class Measures report will be shared at the next Board meeting.
- c. As a response to these reports and training that Academic leaders and staff attended, the school has begun implementing Aggressive Monitoring in class.
- d. MDE Kitchen Audit – has been completed. The audit is done every 3 years. 9 minor findings were found. All findings were adjusted and taken care of that allows us pass and closed out the audit.

9. Committee update – Terence

- a. Policy committee has a timeline developed for updating and implementing. Election committee will be meeting.

10. Adjourn

- a. Terence Jones motion to adjourn at 7:57 p.m.
- b. Motion Seconded by Chonburi Lee.
- c. Motion passes.