

New Millennium Academy

School Board Meeting Agenda

Date: July 14, 2016

Time: 6:17

Location: 2620 Russell Avenue North

Minneapolis, MN 55411

Room: 209

Timekeeper:

Facilitator: Mai Lee Yang

Minutes: Jill Drum Steffens

Interpreter: N/A

Agenda:

1. Opening and Welcome:

A. Roll Call of Board Members Present

Present: Mai Lee Yang, Mai Ying Vang, Jill Drum Steffens

Absent: Heidi Pendroy, Sean Lee,

B. Board Member Introduction

i. Board members gave a brief introduction about themselves

C. Recognition of New Board Members

i. Mai See (See) Xiong (Community Member), Neng Her (Community Member), Terry Xiong (Community Member *absent*), Sean Lee (Parent *absent*) were seated.

D. Approval of the Agenda

See Xiong motioned to approve the agenda. Mai Ying Vang seconded the motion and the agenda was unanimously accepted by the Board.

E. Guest

i. Andrew Adelman (Trainer)

ii. Liz Wynne (FOE representative)

iii. Additional Guests can be found on the Sign in Sheet

2. Board Training

-Roles and Responsibilities of Board Members and Governance facilitated by Andrew Adelman with additional information provided by Liz Wynne of Friends of Education

3. Review and Approval of Board Minutes

-June 9, 2016 minutes

Amendments:

1A: Addition of Yee Yang as ex-officio **Check on Chuck
change to guest/member
4F: Addition of last name "Herdegen"
5B: Correction in name spelling "Heur" and correction in
first name "See"

Mai Ying Vang motioned to approve the June 9, 2016 minutes as amended. See Xiong seconded the motion and the June 9, 2016 minutes were approved by a unanimous vote.

-June 28, 2016 minutes

No Amendments

Mai Ying Vang motioned to approve the June 28, 2016 minutes. See Xiong seconded the motion and the June 28, 2016 minutes were approved with four in favor and one abstaining.

4. Treasurer Reports

A. Treasurer Report

Yee Yang presented the Treasurer Report

B. Approval of May Financial Statement

Jill Drum Steffens motioned to approve the May Financial Statement. Mai Lee Yang seconded the motion and the May Financial Statement was approved with a unanimous vote.

5. New Business

A. Approval of contracts

i. Minnesota Visiting Nurse Contract

- This is a continuing contract of five years for a nurse for one day a week and as needed, recommendation to continue to the contract

See Xiong motioned to approve the Minnesota Visiting Nurse Contract. Neng Neur seconded the motion and the motion carried with unanimous approval.

ii. Josh Duncan from Strategic Solutions for O.T. services

Mai Ying Vang motioned to approve the contract for Josh Duncan for O.T. services. Jill Drum Steffens seconded the motion and the motion carried with unanimous approval.

iii. John Coverstone, the audiologist

See Xiong motioned to approve the John Coverstone contract. Mai Ying Vang seconded the motion and the motion carried with unanimous approval.

iiii. DaoTech Solution

- Recommendation to approve the contracted services for DaoTech's Total Care Plan for IT services
- Yee Yang read an email from Chuck Herdegen with his additional recommendation
- DaoTech will draft a two-year contract based on Board recommendations and addition of a 30 Day Cancellation Notice.

Mai Ying Vang motioned to accept DaoTech Solutions proposal and enter into a two-year contract for I.T. services. See Xiong seconded the motion and the motion carried with unanimous approval.

Time: 8:30 P.M.

Mai Ying Vang motioned to extend time until 9:00 P.M. Jill Drum Steffens seconded the motion and the motion carried with unanimous approval, time extended until 9:00 P.M.

Mai Ying Vang motioned to table items 4.2, 5, and B and C within Administrative reports. See Xiong seconded the motion and the motion carried with unanimous approval. Items will be tabled until the next regular meeting.

Tabled: 2. Election of Officers

i. Chair

ii. Vice Chair

iii. Secretary

iiii. Treasurer

3. Board Meeting Schedule for 2016-2017

A. Day of the Month: Second Thursday of each month

B. Start Time: 6:00 P.M

C: Location: Lecture Hall of New Building or (Brooklyn Center Library if New Building is unavailable)

See Xiong motioned to approve the Board Meeting Schedule for 2016-2017 for the second Thursday of each month at 6:00 in the Lecture Hall of the school. Jill Drum Steffens seconded the motion and the motion carried with unanimous approval.

4. Board Members' conflict of interest disclosure

- i. Authorizer Statement of Assurances
 - Forms due signed by all Board members by Friday July 22, 2016

Tabled: 5. MDE Designations

- i. Designate MDE Identified Official with Authority (IOWA)
- ii. Title Grant Programs Authorized Representative

6. FOE Letter

-Discussion between the Board and Liz Wynne was held about an additional letter sent to the Board on June 14, 2016 in regards to status of the investigation.

- A Special Meeting will be held Tuesday July, 19 2016 at 6:00 P.M. in the trailer at the new building site to discuss the letters from Friends of Education as well as Greg Wiley's revised contract.

Time: 9:16

Mai Ying Vang motioned to extend time until 9:30 P.M. See Xiong seconded the motion and the motion carried with unanimous approval.

7. Administrative Report

A. Director Report

i. Staffing

- 3rd Grade Teacher, IT Technician, Food and Nutrition Coordinator, Special Education Teacher and a few Educational Assistants are positions to be filled

- New and previous positions are posted on EdPost and the NMA website and interviews are being held

Tabled: B. Marketing/Recruitment

Tabled: C. Building Update

8. Next Meeting Date

August 11, 2016 at 6:00 P.M with the location to be determined

9. Adjourn Meeting

See Xiong motioned to adjourn the meeting. Neng Neur seconded the motion and the Board unanimously agreed to adjourn the meeting at 9:26 P.M.