

**New Millennium Academy - District # 4143-07**  
**Board of Directors**  
**Special Board Meeting Minutes July 12, 2021**  
**Virtual Meeting**

<b>Vision:</b>	<i>New Millennium Academy develops global leaders who transform the world.</i>
<b>Mission:</b>	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
<b>Board of Director Role:</b>	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

**MINUTES**

TOPIC	MINUTES												
Welcome and Call to Order	<p>The NMA Special Board meeting was called to order by Board Chair Kinley Vang at 5:04AM</p> <ol style="list-style-type: none"> <li>1. Roll Call <ul style="list-style-type: none"> <li>• <u>Board Members:</u> Chonburi Lee, Amy Schwartz, Janie Yang, Kinley Vang, Ker Vang, and Tatyana Tuy</li> <li>• <u>Ex-Officio:</u> Kevin Xiong</li> <li>• <u>Guests:</u> Cam Yang, Stephanie Steen, Mai Ka Yang, Hailey Collins, and Khou Vang.</li> </ul> </li> <li>2. <u>Public Comments:</u> None</li> <li>3. <u>Call for Board Conflict of Interest Disclosures:</u> None</li> <li>4. <u>Board Virtual Meeting Expectations:</u> Kinley Vang went over virtual meeting expectations and ensured all board members could hear and see each other.</li> </ol>												
Review Agenda and Conflict of Interest	<ol style="list-style-type: none"> <li>1. All board members reviewed today's agenda. <ol style="list-style-type: none"> <li>a. Chonburi Lee motioned to approve the meeting agenda for July 12, 2021 except for the Safe Learning Model (which will be moved to August).</li> <li>b. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> </table> </li> <li>c. Motion passes.</li> </ol> </li> <li>2. Kinley Vang summarized the Closed Special Meeting of the Executive Director's evaluation <ol style="list-style-type: none"> <li>a. In conclusion, COVID-19 directly impacted the entire school's environment. Kevin Xiong was very successful in implementing processes and procedures throughout the 9 months that he has been the Executive Director. It is clear that Kevin Xiong met the expectations that the Board of Directors held and all parties came to a mutual</li> </ol> </li> </ol>	Amy Schwartz	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes
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	<p>agreement that his contract will be the same with an increase to salary.</p>																								
<p>Consent Agenda</p>	<ol style="list-style-type: none"> <li>1. Janie Yang motioned to move Policy 601 – Investment Policy to the next board meeting. <ol style="list-style-type: none"> <li>a. All voted in favor. <table border="1" data-bbox="818 312 1268 541"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> </table> </li> <li>b. Motion passes.</li> </ol> </li> <li>2. Amy Schwartz motioned to approve the consent agenda <ol style="list-style-type: none"> <li>a. All voted in favor. <table border="1" data-bbox="818 653 1268 882"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> </table> </li> <li>b. Motion passes.</li> </ol> </li> </ol>	Amy Schwartz	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Amy Schwartz	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes
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<p>Review Financial and Supplemental Reports</p>	<ol style="list-style-type: none"> <li>1. Chonburi Lee presented both of May, 2021’s Financial Report and Supplemental Report. <ol style="list-style-type: none"> <li>a. Janey Yang motioned to approve both of May, 2021’s Financial Reports and Supplemental Report.</li> <li>b. All voted in favor. <table border="1" data-bbox="818 1140 1268 1369"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> </table> </li> <li>c. Motion passes.</li> </ol> </li> </ol>	Amy Schwartz	Yes	Chonburi Lee	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes												
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<p>Board of Directors</p>	<ol style="list-style-type: none"> <li>1. Kinley Vang went over NMA’s vision and mission, and the Board of Director’s expectations, roles, and responsibility with all members of the Board of Directors.</li> <li>2. All Board of Director’s committee chair’s set new goals and dates for the meetings <ol style="list-style-type: none"> <li>a. Cameron Yang will follow up with all the Board of Director’s committee chairs to schedule meetings for the upcoming school year.</li> </ol> </li> <li>3. All Board of Director members collectively agreed on a new date, time and location for 2021-2022 SY board meetings <ol style="list-style-type: none"> <li>a. The new meeting room would take place in the lecture hall (room 103) of the school.</li> <li>b. The board has agreed to meet on the third Monday of every month at 6:00 pm to 8:00 pm.</li> </ol> </li> </ol>																								

- c. The next meeting will take place on Monday. August 16<sup>th</sup>, 2021 at 6:00 pm.
4. Chonburi Lee motioned to move the Board of Director meetings for the 2021-22 school year to in person on the 3rd Monday of each month within the lecture hall (room 103) at New Millennium Academy.

- a. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- b. Motion passes.

Annual Designations

1. Annual Depositories.

- a. Chonburi Lee motioned to approve the Annual Depositories.

- b. Amy Schwartz seconded.

- c. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- d. Motion passes.

2. Janie Yang motioned to authorize Kevin Xiong, Kinley Vang, Chonburi Lee, and Jenny Abbs as authorized signers for New Millennium Academy.

- a. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- b. Motion passes.

3. Chonburi Lee motioned to the granting of Administrative Authority for grant administration to the organization of BerganKDV.

- a. Amy Schwartz seconded.

- b. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes

Tatyana Tuy	Yes
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c. Motion passes.

4. Chonburi Lee motioned to authorize Jenny Abbs and Jessie Vought, of BerganKDV, to administratively manage to execute and update any and all cash management agreements with any banks that New Millennium Academy is registered with and to further grant authority to Jenny Abbs and Jessie Vought, at BerganKDV, to perform activities necessary to carry out bank account-related functions and electronic transfers.
  - a. Janie Yang seconded.
  - b. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

c. Motion passes.

5. Chonburi Lee motioned to approve the proposed credit card limit authorization that Kevin Xiong presented.
  - a. Amy Schwartz seconds.
  - b. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

c. Motion passes.

6. Janie Yang motioned to approve the Minnesota Department of Education designations and titles that Kevin Xiong presented.
  - a. Amy Schwartz seconds.
  - b. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

c. Motion passes.

Executive Director Update

1. Enrollment Numbers
  - a. 781 scholars are enrolled as of today. There is an expected appropriation of financial enrollment for 813 spots.

2. Khou Vang presented the Hmong data on the Hmong assessment growth and proficiency summary.
  - a. Chonburi Lee expressed concern on the validity of the data. Kevin Xiong assured that the data is valid but was slightly skewed by COVID-19 and distance learning.
3. Kevin Xiong presented the new insurance and risk management contract.
  - a. Amy Schwartz motioned to approve the Insurance/Risk Management contract.
  - b. Chonburi Lee seconds.
  - c. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- d. Motion passes.
4. Kevin Xiong presented the Designs for Learning Services contract.
  - a. Janie Yang motioned to approve the contracts for Designs for Learning Services
  - b. Amy Schwartz seconds.
  - c. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- d. Motion passes.
5. Stephanie Steen and Hailey Collins presented the Local Literacy Plan 2021-2022
6. Janie Yang motioned to table the safe learning model for next board meeting.
  - a. Amy Schwartz seconds.
  - b. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- c. Motion passes.
7. Kevin Xiong provided an update on Summer School.
  - a. The second summer school session has just begun.

8. Kevin Xiong provided an update on the NMA’s Strategic Plan Update.
  - a. Dr. Mai Moua will not be able to support with the strategic planning.
  - b. The strategic planning will be done in-house with the guidance of the leadership team and governance committee.
9. Kevin Xiong provided an update on the Employee Handbook, Academic Staff Handbook, and Scholar/Family Handbook.
  - a. Ker Vang motioned to approve the Employee Handbook, Academic Staff Handbook, and Scholar/Family Handbook with the change of increasing the paternity leave to 4 weeks and approve the changes to PTO.
  - b. Amy Schwartz seconds.
  - c. All voted in favor.

Amy Schwartz	Yes
Chonburi Lee	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

- d. Motion passes.

Adjourn

The board adjourned the meeting at 7:49 PM.