

New Millennium Academy - District # 4143-07
Board of Directors
Special Board Meeting Minutes June 14, 2021
Virtual Meeting

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES										
Welcome and Call to Order	<p>The NMA Special Board meeting was called to order by Board Chair Terence Jones at 5:04AM</p> <ol style="list-style-type: none"> 1. Roll Call <ul style="list-style-type: none"> • <u>Board Members:</u> Chonburi Lee, Terence Jones, Janie Yang, Kinley Vang, Ker Vang • <u>Ex-Officio:</u> Kevin Xiong • <u>Guests:</u> Cam Yang, Vong Vang, Jenny Abbs, Eugene Drozdov, and Amy Schwartz 2. <u>Public Comments:</u> None 3. <u>Call for Board Conflict of Interest Disclosures:</u> None 4. <u>Board Virtual Meeting Expectations:</u> Terence Jones went over virtual meeting expectations and ensured all board members could hear and see each other. 										
Review Agenda and Conflict of Interest	<ol style="list-style-type: none"> 1. Reviewed today’s agenda. 2. Reviewed the agenda. 3. Ker Vang motioned to approve the meeting agenda for June 14, 2021 except for Policy 402: Use of Restraint for Students. <ol style="list-style-type: none"> a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Terence Jones</td><td>Yes</td></tr> </table> b. Motion passes. 	Chonburi Lee	Yes	Ker Vang	Yes	Janie Yang	Yes	Kinley Vang	Yes	Terence Jones	Yes
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	<p>Kinley Vang and Terrance Jones suggested to change line 6c in Policy 402: Use of Restraints. They both suggested to change the title “School Administrator” to the “Executive Director” (Kevin Xiong).</p> <ol style="list-style-type: none"> 1. Janie Yang motioned to approve Policy 402 with the substitution of “School Administrator” to “Executive Director.” <ol style="list-style-type: none"> a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> 	Chonburi Lee	Yes								
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Review Financial and Supplemental Reports	<p data-bbox="675 333 1438 405">1. Jenny Abbs presented the April’s Financial Reports and supplemental report.</p> <p data-bbox="771 411 1336 443">a. There is an expected surplus of \$30,000.</p> <p data-bbox="771 449 1466 699">b. Kevin Xiong clarified that in July, the board will decide when the financial committee would like to reschedule their meetings so that Bergin KDV will then begin reporting the prior month and not two months behind. Jenny Abbs states that the April Financial Report and Supplemental report seems to look healthy.</p> <p data-bbox="771 705 1450 772">c. Kevin Xiong to meet with Mai Ka about March’s food services report – surplus.</p> <p data-bbox="630 779 1438 810">The community food program will go until the end of Summer.</p> <p data-bbox="675 816 1357 884">1. Kinley Vang motioned to approve the April, 2021 financial reports and supplemental report.</p> <p data-bbox="771 890 1052 921">a. All voted in favor.</p> <table border="1" data-bbox="820 921 1268 1115"> <tr><td>Chonburi Lee</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Terence Jones</td><td>Yes</td></tr> </table> <p data-bbox="771 1121 1010 1152">b. Motion passes.</p> <p data-bbox="675 1159 1398 1257">2. Eugene Drowzdov from Charles Schwab provided clarifications and explanations of the S&P Update & Investment</p> <p data-bbox="771 1264 1450 1331">a. Eugene Drozdov spoke about how NMA’s assets are being protected and invested.</p> <p data-bbox="771 1337 1450 1404">b. MA’s investment policy limits the ways in which Charles Schwab can invest NMA’s assets.</p> <p data-bbox="771 1411 1438 1518">c. Eugene Drozdov assured the NMA’s Board of Directors that NMA is not investing in a risky or illegal way.</p> <p data-bbox="771 1524 1438 1631">d. Kevin Xiong, Terence Jones, and Chonburi Lee plans on making edits to build a more robust investment policy.</p> <p data-bbox="675 1638 1450 1734">3. Kevin Xiong explained that Jenny Abbs will be holding a Bondholder 101 training during the August, 2021 Board of Director’s meeting.</p>	Chonburi Lee	Yes	Ker Vang	Yes	Janie Yang	Yes	Kinley Vang	Yes	Terence Jones	Yes
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Board Committees Update	<p data-bbox="675 1745 1027 1776">1. Governance Committee</p> <p data-bbox="771 1782 1438 1879">a. Kinley Vang spoke about how the previous year was challenging, but with the support from the leaders of NMA allowed for more organization.</p>										

- b. The goals throughout the school year were met and Kinley Vang is excited about where the board will go this upcoming year.
2. Executive Director Evaluation
 - a. Kinley Vang reported on the Executive Director's Evaluation.
 - b. Vong Vang stated that there were a few responses from Board Members that were still missing.
 - c. Terence Jones and Kinley Vang will meet with Kevin Xiong once the evaluation is complete to go over Kevin Xiong's future goals.
3. EOY Board Goals
 - a. Janie Yang provided an update on the Academic's committee's goals.
 - b. 3 of the 4 goals were met: Science Curriculum, Hmong Team's K-1 workbook, and Student Achievement Dashboard
4. Chonburi Lee provided an update on the Financial Committee's goals.
 - a. 1 out of 2 trainings on finance trainings were provided throughout the school year
5. Ker Vang provided an update on the Facilities Committee's goals.
 - a. Have a date on the schedule to do a tour of the facility.
 - b. \$50,000 from the city – appraiser to look at the survey line.
 - c. The Facilities audit from JB Vang realtor shows that the building is falling apart and Kevin Xiong will be holding the construction company accountable.
6. Terence Jones provided an update of the Board of Directors.
 - a. Terence Jones feels as if the Board of Directors have done a tremendous job throughout the previous year.
7. Officers Election
 - a. Terence Jones nominates the following as:
 - i. Kinley for the Chair of the Board of Director
 - ii. Amy for the Vice Chair of the Board of Director
 - iii. Chonburi for the Treasurer of the Board of Director
 - iv. Janie for the Secretary of the Board of Director
 - b. Terence Jones motioned to approve the nominees for the Board of Directors.
 - c. All voted in favor.

Chonburi Lee	Yes
Ker Vang	Yes
Janie Yang	Yes
Kinley Vang	Yes
Terence Jones	Yes

- d. Motion passes.
- 8. Committee Chair Elections
 - a. Terence Jones nominates the following:
 - i. Chonburi Lee as the Finance Committee Chair
 - ii. Janie Yang as the Academic Committee Chair
 - iii. Ker Vang as Facilities Committee Chair
 - iv. Amy Schwartz as Governance Committee Chair.

b. Terence Jones motioned to approve the nominees for the committee chairs.

c. All voted in favor.

Chonburi Lee	Yes
Ker Vang	Yes
Janie Yang	Yes
Kinley Vang	Yes
Terence Jones	Yes

d. Motion passes.

Executive Director Update

1. Enrollment Numbers
 - a. 781 scholars are enrolled. 785 is next year's enrollment financials.
 - b. Kevin Xiong expects 805 to 810 scholars to start the new school year.
2. Hnub Tshiab Program
 - a. 280 scholars are enrolled for Summer school.
3. Summer School Enrollment
 - a. If any Board Members know of anyone who are looking for a summer job, please send them Kevin Xiong's way.
4. Academic Data
 - a. Vong Vang provided an update on NMA's 2020-2021 Growth and Proficiency Summary
 - b. Terence Jones suggests that this data and information be provided to the board of directors every month.
 - c. Cam Yang to add academics report (after financial) to the meeting agenda moving forward.
5. Friends of Education (FOE) Update
 - a. FOE sent over an amended contract for renewal and the contract will come to the board in July, 2021.
 - b. Kevin Xiong's recommendation is to accept the extension of FOE's contract.

6. Contract Extension

- a. Ker Vang motioned to accept the offer to extend FOE's contract for another year.
- b. All voted in favor.

Chonburi Lee	Yes
Ker Vang	Yes
Janie Yang	Yes
Kinley Vang	Yes
Terence Jones	Yes

- c. Motion passes.

7. Board Member's Training Tracker Document

- a. Kevin Xiong reminded the Board of Directors to fill out the training tracker for the Better Business Bureau (BBB).

8. Compliance Update

- a. The only report due this summer to FOE is the Transportation report.
- b. NMA has to report our suspension and expulsion rates to Minnesota Department of Human Rights.

9. A calendar invite will be sent out for a Special Meeting on Monday June 28th at 5:00 PM.

Adjourn

The board adjourned the meeting at 7:16 PM.