

Board Meeting Minutes March 18, 2019

1. Welcome and Call to Order

- a. The Board meeting was called to order by Board Chair, Bridget Mealman at 6:06 p.m.
- b. Roll Call of Board Members: Chonburi Lee, Bridget Mealman, Heidi Pendroy, Ker Vang and Terence Jones.
- c. Ex-officio: Bao Vang
- d. Guests: Jeanene Miller, Kevin Xiong, Stephanie Steen, Liz Wynne, Friends of Education

2. Review Agenda for March 18, 2019 Meeting

- a. Board agenda was reviewed by the Board of Directors.
- b. Chonburi Lee made the motion to accept the agenda.
- c. Ker Vang seconded the motion.
- d. Motion passes.

3. Review Minutes of February 11, 2018 Meeting

- a. Board minutes were reviewed by the Board of Directors. No changes made.
- b. Chonburi Lee brought forward the motion to approve the minutes.
- c. Heidi Pendroy seconded the motion.
- d. Motion passes.

4. Review Financial Report

- a. Financials and supplemental information were presented by Bao Vang. Bao reported that there is now an enrollment cap is in place for the remainder of the school year.
- b. Spending is on track. Current enrollment is as reflected in the report.
- c. Chonburi Lee motioned to approve the January financial statements and supplemental information.
- d. Terence Jones seconded the motion.
- e. Motion passes.

5. Student Success Plan

NMA has been working since October with Great MN Schools on a three-year strategic plan. A student Success plan or profile was recently completed. All efforts now are focus on race to the MCA.

6. Revised Calendar Make up Days

- a. Due to the high number of school closure days this year, NMA is adding on March 29- the day prior to Spring Break and May 3- a Staff Development Day.
- b. Ker Vang motioned to add the days to the school calendar.
- c. Heidi Pendroy seconded the motion.
- d. Motion passes.

7. Policies

a. Board Training

- i. Board training: Policy discussion regarding setting board training expectations annually was discussed.
- ii. Ker Vang motion to approve the new board training policy
- iii. Heidi Pendroy seconded the motion
- iv. Motion passes

b. Board committee policy

- i. The board reviewed the board committee policy. Discussion was had and the recommendation was to strike out section VI.
- ii. Terence Jones motioned to approve the committee policy with the changes of striking out section VI
- iii. Ker Vang seconded the motion
- iv. Motion passes.

8. Election Committee report

- a. Changes made to the forms will be sent via email.
- b. The Annual meeting is May 17. Voting will start at 8:30 am and goes until -5:15 pm.
- c. The Board meeting on May 13th will be determined if it is needed later.

9. Great MN School Strategic Plan

- a. Bao Vang went over the 3-year strategic plan that the school has been working with Great MN Schools since October of 2018. Detailed info was shared about members of the NMA team, the process and scope of work leading up to the completion of the plan. This is the proposal that will be presented to the Great MN Schools for consideration. Needs board approval.
- b. Terence Jones motioned to approve the proposal as presented to the Board of Directors.
- c. Ker Vang seconded the motion.
- d. Motion passes.

10. CEO Report

- a. Bao Vang presented copies of the Class Measures and Great MN School assessments to the Board of Directors.
- b. Both assessments were similar in terms of process.
- c. Assessment report confirms what school administration also identified as areas of strength and weakness.
- d. Both reports were informative. Recommendations were adopted for improvement
- e. Bao Vang also shared the staff survey that was also conducted by Great MN School
- f. Overall the report shows strong job satisfaction and strong teacher retention for this coming year.

11. Adjourn

- a. Ker Vang moved to adjourn at 7:58pm
- b. Seconded by Heidi Pendroy.
- c. Motion passes.