

New Millennium Academy

School Board Meeting

Date: May 11th, 2017

Time: 6:43 PM – 8:30 PM

Location: 5105 Brooklyn Blvd

Brooklyn Center 55429

Room: Lecture Room 108

Facilitator: See

Minutes: Mai Ying

Our Mission: To build a better life for our students by creating an environment of high academic achievement while preserving Hmong culture and literacy.

Our Vision: Inspiring learners who proudly lead meaningful lives to better our world.

AGENDA:

RECORDING BEGAN AT 6:47PM

1. Opening and Welcome (20 min)
 - a. Roll call of Board Members present
See Xiong, Joanne Hager, Mai Ying Vang, Sean Lee, My Nang Thao Yee Yang (ex-officio)
Absent: **Heidi Pendroy, Jill Drum Steffens, Ameer Xiong, Chuck Herdegen (ex-officio)**

- b. Approval of Agenda:

See Xiong motioned to approve the agenda. Joanne Hager seconded the motion and the agenda was approved unanimously.

Guest:

Mai Moua from HAP

- c. Public Comments (15 minutes)
No public comments this meeting

2. Review and Approval of Board meeting minutes (10 min):

- a. April 13th, 2017 Board Minutes

See Xiong motioned to approve April 13th, 2017 Board Minutes. My Nang seconded the motion and the motion was approved unanimously.

3. Treasurer Reports (10 min)

a. Approval of March Financial Statement and Management Report

See Xiong Motion to approve March Financial Statement and Management Report. Joanne Hager seconded the motion and the motion was approved unanimously.

b. Approval of Multi-Year budget Model

Projection Model for 2017-2018 School year

- 2% increase for all staff salaries
- 3 teachers and 2 others (Reading and Math Specialist and or Curriculum Coordinator)

See Xiong motion to approve Multi-Year Budget Model. My Nang seconded the motion and the motion for the Multi-Year Budget Model was approved with 4 in favor and 1 abstaining vote.

4. New Business (35 min)

a. FOE Letter

FOE will not terminate contract with NMA but will continue to monitor and make sure the Board are in compliance with the concerns addressed in the letter.

b. Approval of Employee Benefit

Quotes from Health Partners for Renewal of Benefits.

- Renewal Overview of 6% based off on claims, participant's, Benefits and revenue that generates in and out, compared to last years rate at 6-17%.
- Open enrollment will be done electronically compared to manually.
- 30hrs or more to be eligible
- Employee contribution will increase and be rounded up to a whole number from 5.7 % to 7.1%

-The Board wants a more equitable pricing rate for employee + spouse. Pa Houa(HR) will get back with answers.

Current Provider: **UNUM** Proposed New Provider: **Lincoln**

- Group Life Insurance and ADD stays the same.
- Short term disability: proposed to change 1 year to 6 month of being an employee at NMA to be eligible.
- proposed to change the benefits for the Gross Up tax on employee.
- Approval for 2017-2018 employee group benefits on Short term Disabilities from 1 year to 6 month eligibility with the recommendations of Gross up for tax (option 2)

See Xiong motion to approve the 2017-2018 The Employee group benefits Proposal with The changes of 1 year to 6 month short term disabilities and The change of Gross Up for Tax (option 2). joanne seconded the motion and the motion was approved with 4 in favor and 1 abstaining.

- Long term disability stay the same, just a 1 cent difference
- Dental: Stays the same, No changes.
- Vision: Proposed to change current provider: **Pathfinder** to new provider **Ameritas VSP**
- Moving Cobra (Employee who are no longer employed by the school has up to a year to have

- coverage on insurance through the school) from provider **UNUM** to **Lincoln**.
- Employer's HSA Contribution: proposed to change the hours worked from 40 hrs to 35 hrs or more per week to qualify for HSA.
 - HSA current Provider : **Alerus** New provider: **Select Account**

The Board ask to have clarity/ consistency on the dental options for employee.

See motion to approve of changing the Provider from Alerus to Select Account along with the 35 hrs worked per week to qualify for HSA account. Sean seconded the motion and the motion was approved unanimously.

- c. MVNA-HCMC School Health Consultant
 - Yee proposed to have a School Nurse Consultant for school year 2017-2018.

See xiong motion to approve the MVNA-HCMC School Health Consultant for school year 2017-2018. Joanne seconded the motion and the motion was approved in favor of 4 and 1 abstaining.

- d. Approval of Special Education Director Contract
 - 1. Design by Learning
 - 2. Indigo

- Yee proposed to change Special ED service from Indigo to Design by Learning
- Charter school is required to have a special Ed. Yee met with the team (Special Ed) and discussed the pros and cons on both services and feels that Design by Learning has more support for the team (Special Ed). Yee proposed to approve for the psychology and additional relative services.
- Once a week for 4 hrs. Design by Learning price is \$18,000 compared to Indigo of \$20,000.

See xiong motion to approve of the Special Education Director contract for Design By Learning Services for:

- Director of special Ed contract
- School Psychology
- And additional Direct and Related Services

Joanne seconded the motion and the motion passed unanimously.

- e. Bille Bus Summer School Contract
 - Yee recommend to approve for Bille Bus Transportation for summer school since its May and need bus for summer school in June 26th, 2017 - July 20th, 2017

Joanne motion to accept proposal with the exception of changing the rate at \$200 a day per bus with Bille Bus. My Nang seconded the motion and motion passed with 4 in favor and 1 abstaining vote.

See Motion to extend time until 9pm. Sean seconded the motion.

f. Approval of CKC Contract

Yee proposed to keep the Vendor meal contract for 2017-2018 school year.

See xiong motion to approve CKC Contract. Joanne seconded the motion and the motion was approved unanimously.

g. Review of Staff 2017-2018 Staff Agreement

-Yee to send 3 agreements for the staff agreement to all boards to look at and would like to get approval for the june board meeting.

h. Strategic Staffing Solution Contract

-Yee recommend to keep Strategic Staffing Solution for the following school year 2017-2018. Occupational Therapy contract- Very happy with the job done by Jason.

See Xiong Motion to approve the Strategic Staffing Solution Contract. Joanne seconded the motion and the motion was approved unanimously.

My Nang left at 8:38pm

i. HAP Update

HAP met with Yee and Leadership Team. HAP see that there is a NEEDS assessment Period. Interviews with teachers and staff will be held. HAP will connect with parents and families as well and do a non-academic assessment. HAP will report to Board in July. A draft has been made for NMA Organization Chart. Yee raised a concern that she was not in the draft chart and disappointed that she was excluded and asked to have her title remain the same.

5. Old Business (15 min)

a. FOE Update

No update, a duplicate of 4.a (new business)

b. Executive Director Review

Discussion to extend time to 9:20pm

Strategic Plan has Been set for Yee (Executive Director)

- Goal 1: Implement and monitor the progress of the strategic plan
- Goal 2: Develop a plan to improve NMA Hmong Literacy and Culture program. (2 Year goal)
- Goal 3: Professional Development- ED to attend more Professional Development that focus on Leadership to gain more knowledge.

c. Annual Meeting-Board Election Update

- 4 positions open and have 5 candidates running. Board forum and election dates starts on May 25th and 26th.

Sean left at 9:10pm

6. Administrative Report (25 min)

a. Executive Director Report

- Staffing no one resign. Found long term sub for math and science position. Media position still opened including Office Manager, Administrative Assistant, Process Coordinator, Teachers and Speech pathology has been posted on NMA websites and Hmong Times

b. Executive Director presentation

Look back to 5. B

- Survey for Yee will be sent to all Boards and Staff to complete next week.

c. Marketing/Recruitment

- 674 Students to date
- 3rd, 4th and 5th grade classes is full and will not be taking any more students until they're open.
- Once school ends marketing will begin.
- Yee has contacted the approved company for the school sign. Nothing has been finalized. Bao reviewed the budget and with consideration to the staff that needs to be hired, the signage budget was decreased to \$28,000. This will leave signage directly on the building only.

7. NMA Board Committee Update (5 min)

No updates on committee

8. Next Board meeting:

- a. June 8th, 2017 @ 6pm

9. Adjourn Meeting

Meeting ended at 9:15pm