



Board Meeting Minutes May 13th, 2019

1. Welcome and Call to Order

- a. The Board meeting was called to order by Board Chair, Bridget Mealman at 6:01 p.m.
- b. Roll Call of Board Members: Heidi Pendroy, Angela Lee, Ker Vang, Chonburi Lee, Terence Jones
- c. Ex-officio: Bao Vang
- d. Guests: Chuck Herdegen, Chong Lee, Tyler Dehne, Kevin Xiong, Liz Wynne

2. Review Agenda for May 13th, 2019 Meeting

- a. The Board of Directors reviewed the Board agenda. Changes made to agenda item 4. Change February to March 2019.
 - i. Chonburi made the motion to accept the agenda.
 - ii. Heidi seconded the motion.
 - iii. Motion passes.

3. Review Minutes of March 18, 2019 Meeting

- a. The Board of Directors reviewed board minutes. A correction was made on 3a to correct Terence Jones's name.
 - i. Terence Jones made the motion to approve the minutes.
 - ii. Ker Vang seconded the motion.
 - iii. Motion passes.

4. Review Financial Report

- a. Chuck Herdegen presented the financial statements to the Board of Directors and has announced that he will be stepping away from his job so Tyler Dehne will be the new manager representative for Bergan KDV.
- b. Enrollment trend continues to move upward. Today's enrollment is 723.
- c. The total revenue is on target at 75.42%.
- d. Board member Chonburi Lee made changes to page 10 in the Supplemental Information packet, to change the invoice description to from Salt Lake City, UT to San Jose, CA.
 - i. Chonburi Lee made the motion to approve the minutes.
 - ii. Angela Lee seconded the motion.
 - iii. Motion passes.

5. Building Company Financial Report

- a. Chuck Herdegen presented the interim financial statements. The total asset is \$1.7 million, total revenue is \$874 thousand, and the total expense is \$1 million. There is a deficit of \$181 thousand.

6. Investor Call

- a. Bao Vang shared that there is an investor call scheduled for Tuesday, May 14th, 2019. Chuck and Bao will be on the call at 10:00 a.m. The call with the investor will be to answer questions about MCA test scores, 2019-20 student enrollment projection, and upcoming authorizer renewal. Bao will provide updates at the next board meeting.

7. Contracts for Vendors

- a. 7-8 SPED contracts will be brought to the board at the next meeting to review. Kevin will be putting a spreadsheet together for the board to make things easier for the board to view.
- b. The Board Chair would like to get the contracts in advance, so everyone has enough time to review them.

8. Calendar 2019-20

- a. There are not a lot of changes to the calendar 2019-20. Staff have sent MDE a draft of the calendar already.
- b. Next year's conference times have been changed to two days. One in the morning from 7:30 a.m. to 2:30 p.m. and one in the evening from 3:00 p.m. to 7:30 p.m.
- c. Board Chair suggested that staff work closely with the transportation company to coordinate busing during conferences to avoid issues.
- d. The board will have the final calendar to approve at the June board meeting.
 - i. Chonburi Lee made the motion to approve the 2019-20 calendar as a draft.
 - ii. Heidi Pendroy seconded the motion.
 - iii. Motion passes.

9. Policies

- a. Behavior Expectations
The board reviewed and discussed the Behavior Expectations and Code of Conduct.
 1. Chonburi Lee made the motion to approve the Behavior Expectations and Code of Conduct.
 2. Heidi Pendroy seconded the motion.
 3. Motion passes.
- b. Religious Nonsectarian
 1. Chonburi Lee made the motion to approve the the Religious Nonsectarian.
 2. Heidi Pendroy seconded the motion.
 3. Motion passes.

10. Election Committee Update

- a. At the last meeting, the committee approved a slate of candidates. Angela is working on putting all the candidates' information on the Survey Monkey. Once Angela completes the ballot, Terence and Jeffery will be given access to the Survey Monkey account.
- b. On election day, every parent will have to sign in and staff will verify attendance.

11. CEO Report



- a. Bao Vang reported that the current total student enrollment is 723. The goal for next year is to hit 753.
- b. Bao summarized the Raise the Rhino power point slide. Liz Wynne made a recommendation to include information where the data came from.
- c. Bao read the GMS Investment Agreement Milestones to the board.
 1. Heidi Pendroy would like to see a report that tracks the number of student gains over time. Bao said that the state has a longitudinal report on student achievement and can obtain it for the board.
 2. NMA and can pull the report to share at the next meeting.
 - i. Terence Jones made the motion to approve the GMS agreement Milestones.
 - ii. Ker Vang seconded the motion.
 - iii. Motion passes.
- b. Transportation Cost Comparison
 1. Bao proposed the cost for school owned buses and how much money will be saved. This is one of the best alternatives. The total estimate cost for 5 buses is \$80 thousand. The total equipment is \$400 million, with an interest rate of 6.5% for 5 years. The total estimated costs for school owned equipment is \$329 million and the total cost for contracted services is \$307 million. The total net cost difference will be \$53 thousand.
 2. Operations cost was built in the budget based on PSA.
 - i. Heidi Pendroy made the motion to approve the transportation proposal as presented to purchase vehicles as an option.
 - ii. Ker Vang seconded the motion.
 - iii. Motion passes.
- c. Chonburi Lee attended the Hmong National Development Conference in San Jose. He participated in the Hmong program and learned a lot.

12. Adjourn

Meeting adjourned at 8:12 p.m.

- i. Chonburi Lee made the motion to adjourn the meeting.
- ii. Terence Jones seconded the motion.
- iii. Motion passes.