



**New Millennium Academy - District # 4143-07**  
**Board of Director's Meeting Minutes**  
**May 5, 2018**  
**9:00 am – 10:00 am**  
**NMA Room 107 – Community Room**  
5105 Brooklyn Blvd, Brooklyn Center, MN 55429

**Mission**

To build a better life for our students by creating an environment of high academic achievement, while preserving Hmong Culture and Literacy. *(Revised SY14-15)*

**Vision**

Inspiring learners who proudly lead meaningful lives to better our world. *(Revised SY14-15)*

*Note: Revision of Mission and Vision currently in progress*

**Board of Directors' Purpose**

To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.

**AGENDA**

| <b>NMA Board Members</b> | <b>Last meeting:<br/>4/7/18 –<br/>Regular Mtg</b> | <b>Current<br/>Meeting: 5/5/18<br/>– Regular Mtg</b> | <b>Next Meeting:<br/>5/5/18<br/>– Work<br/>Session</b> | <b>Future<br/>Meeting:<br/>6/14/18<br/>Regular Mtg</b> |
|--------------------------|---|--|--|--|
| Chonburi Lee             | Present   | Present  |  |  |
| Ker Vang                 | Absent  | Absent   |  |  |
| Bridget Mealman          | Present   | Present  |  |  |
| Heidi Pendroy            | Present   | Present  |  |  |
| Terence Jones            | Present   | Present  |  |  |
| Angela Lee               | Absent  | Absent   |  |  |

1. Welcome and Call to Order Bridget Mealman, Board Chair
  - a. Call to order at 9:04 am by chair
  - b. Roll Call of Board Members: Ms. Heidi Pendroy, Mr. Chonburi Lee, Mr. Terence Jones, Ms. Bridget Mealman.
  - c. Ex-officio Present: Bao Vang, CEO
  - d. Public Comments
  - e. Board Recognition Bridget Mealman, Board Chair
    - i. Shue Vang, 8<sup>th</sup> grade – Dennis Winfield Leadership Award
    - ii. RHINO Sports Teams – recognition from other coaches/teams



- iii. Colleen Klein – NMA Special Education Teacher
  - iv. Heidi Pendroy - Class recognized by IXL and will be featured on the website
2. Review Agenda for May 5, 2018 Meeting (*Action*)                      Bridget Mealman, Board Chair
- a. Ms. Bridget called for comments and/ or additions to the agenda
  - b. Motion to accept the agenda by Mr. Chonburi, Ms. Heidi seconds
  - c. Motion passed by voice vote
3. Review Minutes of April 7, 2018 Meeting (*Action*)                      Bridget Mealman, Board
- a. Ms. Bridget called for comments and/ or additions to the April 7 minutes.
    - i. adjust that Chuck joined over the phone
  - b. Motion to approve the meeting minutes, Ms. Heidi seconds
  - c. Motion passed by voice
4. March 2018 Financial and Management Reports (*Action*)                      Chuck Herdegen, Finance
- a. Financials were moved to end item pending connection with Chuck – see Agenda Item 10.
5. Board of Directors/Bylaws (*Action*)    Terence Jones, Board Member
- a. Mr. Terence made a motion that NMA create classes of members, with classes expiring on the following years creating a staggered system of replacing Board members for stability, Ms. Heidi seconds.
  - b. Ms. Bridget notes that this is in compliance with our bylaws.
  - c. Terence notes that no terms are expiring this year.
  - d. Motion passed by voice
    - i. Form to Amy Erickson to pass on to Friends of Education
6. Summer School Transportation – HAP Contract Amendment (*Action*)    Kevin Xiong, Business Director
- a. Discussion of the bus contract; funding, terminology of LIVE time, HAP has capacity to cover summer school, rate competitiveness.
  - b. Mr. Terence made a motion to accept the bid for summer transportation with HAP Transportation. Mr. Chonburi seconds.
  - c. Motion Passed by roll call:
    - i. Mr. Terence- aye
    - ii. Mr. Chonburi- aye
    - iii. Ms. Heidi-aye
    - iv. Ms. Bridget-aye
  - d. Summer school update by Luis
    - i. dates: June 21 as starting date
    - ii. 8:30-12:30 with breakfast and lunch
    - iii. focus on reading and math



- iv. Differences from last year – 16-17: less students served, used a former tutorial program in place in NMA, only 8 staff last year. 17-18: added 3 more days
  
- 7. Paradigm Shift – 3HC progress report Bao Vang, CEO/Thrive Team Member
  - a. Infrastructure shift: New teachers, visit to high performing schools, core values, many months work, involving Champion teachers and leaders of the school.
  - b. Covenant and Fostering a Culture of Learning at NMA were both shared with the Board.
    - i. How does our staff show up? scholars show up? families show up?
    - ii. The 6 core values were highlighted.
    - iii. The Rhino way will be used for onboarding new staff and families and carries an oath for all involved.
  - c. Organizing structure looks different. Lessons learned were incorporated into the structure.
  
- 8. Compliance Reporting – SY 17-18 Amy Erickson, Director of Compliance
  - a. Friends of Education Reporting
  - b. MDE Reporting
    - i. CAP for SpEd- cleared
    - ii. Title CAP - throughout the year, deadline June 30, 2018
    - iii. No testing monitor from MDE during MCAs
    - iv. Teacher licensing changes coming up – no effect this year
    - v. End of the year reporting on track
  - c. Other compliance tracking
  
- 9. CEO Report Bao Vang, CEO
  - a. Preliminary data from MCA – was closed yesterday. Overall scores were shared with staff yesterday. Sharing with authorizer needs to be finalized.
  - b. Enrollment is currently at 729 students.
  - c. Exploring Individualized learning via the Bush Foundation. Timeline before doing a proposal.
  - d. Returning teachers and vacancies
    - i. Intent to return- just 5 are intending not to return next year.
    - ii. Total of 9 staff positions open.
    - iii. National Search for teachers of color.
    - iv. We are establishing relationships with Universities in the area. Recruitment is happening now.
    - v. The plan is to offer contracts to returning staff and new staff by June 1.
  - e. Gas leak- evacuation, piping on the roof was severed. A claim has been opened with our insurance. It was not built correctly.
  - f. Bus company - Concerns with the current company

Mr. Terence made a motion to extend the time to 10:56, Mr. Chonburi seconds.  
Motion passed by voice



10. March 2018 Financial and Management Reports (*Action*)      Chuck Herdegen, Finance
- a. Bao went over the information as the last item of the agenda Bao with the report using the information provided by the accounting firm.
  - b. Budget numbers will be set at 750 students for next year.
  - c. Ms. Heidi made a motion to approve the March Financial and Management statement, Mr. Terence seconds.
  - d. Motion passed by roll call:
    - i. Terence-aye
    - ii. Chonburi-aye
    - iii. Heidi- aye
    - iv. Bridget- aye
11. Adjourn (*Action*)      Bridget Mealman, Board Chair
- a. Mr. Chonburi made a motion to adjourn at 10:55, Ms. Heidi seconds.
  - b. Motion passed by voice