

New Millennium Academy - District # 4143-07
Board of Directors
Board Meeting Minutes November 15, 2021
5105 Brooklyn Blvd, Brooklyn Center, MN 55429 | Library

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES												
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Board Chair Kinley Vang at 6:06 pm.</p> <ol style="list-style-type: none"> 1. Roll Call <ul style="list-style-type: none"> • <u>Board Members:</u> Chonburi Lee, Amy Schwartz, Janie Yang, Kinley Vang, Ker Vang, and Tatyana Tuy • <u>Ex-Officio:</u> Kevin Xiong • <u>Guests:</u> Ryan Schmidt, Kou Vang, Cam Yang, and Bridget Mealman. 2. <u>Public Comments:</u> None 3. <u>Call for Board Conflict of Interest Disclosures:</u> None 												
Review Agenda	<ol style="list-style-type: none"> 1. Ker Vang motioned to approve the meeting agenda for November 15, 2021. <ol style="list-style-type: none"> a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> b. Motion passed. 	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes
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Consent Agenda	<ol style="list-style-type: none"> 1. Chonburi Lee motioned to approve the consent agenda except for policy 510 - School Transportation and Student Bus Safety. <ol style="list-style-type: none"> a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> </table> 	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes						
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Policy Review	<p>1. Policy 510 - Transportation and Student Bus Safety</p> <p>a. Janie Yang questioned about why the parent reimbursement section was taken out.</p> <p>b. Kevin Xiong explained that there is currently no procedure put into place yet and the school will do that and bring it back to the board in the future.</p> <p>c. All Board of Director members agree that Policy 510 should be pushed to December 2021's Board of Directors meeting.</p>																								
Review Financial and Supplemental Reports	<p>1. Chonburi Lee presented the October 2021's financial and supplemental reports.</p> <p>a. Janie Yang motioned to pass October 2021's financial and supplemental reports.</p> <p>i. All voted in favor.</p> <table border="1" data-bbox="824 871 1273 1230"> <tr> <td>Amy Schwartz</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Tatyana Tuy</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p>ii. Motion passed.</p> <p>2. Ryan Schmidt from Schlenner Wenner & Co. presented the finalized financial audit.</p> <p>a. Chonburi Lee motioned to approved the financial audit.</p> <p>b. All voted in favor.</p> <table border="1" data-bbox="824 1453 1273 1812"> <tr> <td>Amy Schwartz</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Tatyana Tuy</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p>c. Motion passed.</p> <p>3. Kevin Xiong asked to make a motion to allow Jenny Abbs, from Bergain KDV, to invest funds into a CD portfolio.</p>	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes
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- a. Kevin Xiong explained that a policy will be created to create a policy for a CD portfolio.
- b. Amy Schwartz motioned to approve Jenny Abbs to manage the CD portfolio after the policy has been produced and approved by the board of directors.
- c. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes

- d. Motion passed.
- 4. Chonburi Lee explained to the Board of Director members what an “earmark interest accrual” is and what it would be used for.
 - a. Kevin Xiong explained that the Financial Committee is proposing that the earmark interest accrual would only be used for scholars in relation to hands on experiences and activities.
 - b. Chonburi Lee wants to provide a more concrete written proposal and policy.
 - c. Janie Yang asked the Finance Committee to provide a visual.
 - d. Chonburi Lee and Kevin Xiong will bring this topic back to next month’s board meeting for a vote.

Board Committees

- 1. Kevin Xiong presented the strategic plan and the minor changes he made
 - a. Ker Vang motioned to add the word “Hmong” into the mission (before the word “foster”) and to approve the strategic plan 2021-2025.
 - b. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes

- c. Motion passed.

Executive Director Updates

1. Kou Vang, with JB Vang Reality, presented the proposed building and facilities expansion plans.
 - a. Both Finance and Facilities Committees have reviewed the expansion. Kevin Xiong and Ker Vang believe that option 3 of Kou Vang's presentation is most appropriate.
 - b. Amy Schwartz asked what the current waitlist of kindergarten is and Kevin Xiong assures her that there should be no issues enrolling new scholars.
 - c. Chonburi Lee would like Kevin Xiong to bring back a more concrete written plan of the building expansion plan in relation to academics -- academic improvement plan and staff retainment/hiring.

2. Kevin Xiong provided an update on the school's enrollment numbers: there are currently 809 students enrolled and the wait list is increasing.

3. School Calendar Update

- a. The Academic Leadership team explained that the staff and teachers wanted more days off. Kevin Xiong is proposing to give teachers and staff 2 more days off throughout this school year.
- b. Ker Vang motioned to approve the new calendar update to include 2 days to staff paid time off.
- c. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes

d. Motion passed.

4. Kevin Xiong explained that the World Best Work Force and Annual Report summarizes all the work that we did within the previous year.

- a. Ker Vang motioned to approve the World Best Work Force and Annual Report.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes

		Chonburi Lee	Yes
Adjourn	<p>b. Motion passed.</p> <p>5. Kevin Xiong invites all Board of Director members to come to the Library's Re-Grand Opening on December 7th.</p> <p>The board adjourned the meeting at 8:33 pm</p>		