

New Millennium Academy - District # 4143-07
Board of Directors
November Board Meeting Minutes – 11/9/2020
Virtual Meeting

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES								
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Board Chair, Terence Jones at 5:02pm.</p> <p>A. Roll Call</p> <ul style="list-style-type: none"> • <u>Board Members:</u> Chonburi Lee, Bridget Mealman, Terence Jones, Kinley Vang, Ker Vang • <u>Ex-Officio:</u> Kevin Xiong • <u>Guests:</u> Tyler Dehne, Mai Ka Yang, Ryan Schmidt, Vong Vang <p>B. <u>Public Comments:</u> None</p> <p>C. <u>Call for Board Conflict of Interest Disclosures:</u> None</p> <p>D. <u>Board Virtual Meeting Expectations:</u> Terence Jones went over virtual meeting expectations and ensured all board members could hear each other.</p>								
Review Agenda	<p>A. Reviewed today’s agenda.</p> <ol style="list-style-type: none"> a. Adding a PAC Meeting update to the Executive Director’s update. b. Chonburi Lee motioned to approve the November 9, 2020 agenda. Seconded by Bridget Mealman. c. All voted in favor. <table border="1" style="margin-left: 20px;"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> d. Motion passes. 	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes
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<p>Review October Board Meeting Minutes</p>	<p>A. Reviewed the minutes from October 12, 2020.</p> <ul style="list-style-type: none"> a. Edited the verbiage from “September” to “October.” b. Kinley Vang motioned to approve the October 12, 2020 meeting minutes as amended. Chonburi Lee seconded. c. All voted in favor. <table border="1" data-bbox="800 411 1263 569"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <ul style="list-style-type: none"> d. Motion passes. 	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes								
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<p>September Financial Reports</p>	<p>A. Tyler Dehne presented NMA’s September Financial and Supplemental Reports.</p> <ul style="list-style-type: none"> a. NMA is on track with expenditures and revenues. b. Chonburi Lee motioned to approve the September financial and supplemental reports. Kinley Vang seconded. c. All voted in favor. <table border="1" data-bbox="800 863 1263 1020"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <ul style="list-style-type: none"> d. Motion passes. <p>B. Ryan Schmidt presented NMA’s Financial Audit report.</p> <ul style="list-style-type: none"> a. NMA’s audit went smoothly with no deficiency of internal protocols. b. Bridget Mealman motioned to approve the June 2020 financial audit. c. All voted in favor. <table border="1" data-bbox="800 1276 1263 1434"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <ul style="list-style-type: none"> d. Motion passes. 	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes
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<p>Executive Director Update</p>	<p>A. Vong Vang presented on FastBridge data and observations to the board.</p> <ul style="list-style-type: none"> a. Vong helps NMA to gather data, report and make projections. He presented FastBridge data from Fall 2019 and Fall 2020. It reflects a possible error for Grades 1 and 8 with all other grades projecting similar data between 2019 and 2020. A recommendation is to improve test security school wide to identify the true reflection of student skills. <p>B. Kevin Xiong provided an update on Parent/Teacher Conferences.</p>																

- a. Last school year, NMA had a participation rate of 74%. With Operations and Teachers/EAs efforts and despite distance learning, this fall, NMA had a participation rate of 70%.
- C. Kevin Xiong provided an update on NMA’s current enrollment numbers.
 - a. Our current enrollment is currently 784.
- D. Kevin Xiong presented on additional funds from GMS.
 - a. NMA received an additional \$44,000 fund from GMS to support distance learning and navigation with COVID-19.
 - b. NMA reached out to 32 families in the Brooklyn Park area and provided these families with furniture and internet access.
- E. Kevin Xiong presented a proposal/discussion on Audio/Visual.
 - a. Kevin presented a proposal of \$54,700 from Tierney to add quality audio/visual to the gym to benefit morning assemblies and events.
 - b. Terence Jones motioned approval for Kevin to obtain two more bids on audio/visual for the gym and to bring it back to the board with his recommendation. Bridget Mealman seconded.
 - c. All voted in favor.

Ker Vang	Yes
Bridget Mealman	Yes
Kinley Vang	Yes
Chonburi Lee	Yes
 - d. Motion passes.
- F. Kevin Xiong provided an update of COVID-19 cases at NMA.
 - a. Two CKC staff members tested positive for COVID-19. All exposed staff members have been quarantined for two weeks.
 - b. One child in the childcare program exhibited symptoms of COVID-19. The childcare program has been cancelled for two weeks. Staff are to return on Monday.
- G. Kevin Xiong provided an update on the SFSP Food Program.
 - a. The state of MN indicated that the SFSP food program will be extended to June 2021.
- H. Kevin Xiong presented the policy dashboard.
 - a. Mai Ka created a policy dashboard to share with the board. Policies will be scheduled to be reviewed with the board on a monthly basis.

	<p>I. Kevin Xiong provided an update to the Charter Source contract.</p> <p>a. Two weeks ago, Terence and Kevin met with Beth Finch to set expectations and renewed our contract with Charter Source.</p> <p>J. Kevin Xiong provided an update to the PAC Meeting.</p> <p>a. NMA’s first PAC meeting is scheduled to begin tomorrow. Ger Hang is interested in resuming as the PAC Meeting chair this year, again.</p> <p>K. Mai Ka Yang presented November’s compliance reports and provided training for Board of Directors on EpiCenter.</p>																
Board Committee	<p>A. Board Chair, Terence Jones reviewed the Bullying Prevention and Response, Equal Employment Opportunity and Drug-Free Workplace policies.</p> <p>a. A revision was made to the Drug-Free Workplace policy to include the following verbiage under 3b, “including medical marijuana” and 4, “the Board of Directors and.”</p> <p>b. Bridget Mealman motioned to approve the Bullying Prevention and Response, Equal Employment Opportunity and Drug-Free Workplace policies as amended. Chonburi Lee seconded.</p> <p>c. All voted in favor.</p> <table border="1" data-bbox="800 1035 1252 1192"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p>d. Motion passes.</p> <p>B. Kevin Xiong presented the revised Executive Director Performance Evaluation template.</p> <p>a. Reviewed the timeline as indicated in the performance evaluation template and the rating change from 1-5 to 1-3.</p> <p>b. Kinley Vang motioned to approve the Executive Director Performance Evaluation template for the 2021 school year. Bridget Mealman seconded.</p> <p>c. All voted in favor.</p> <table border="1" data-bbox="800 1560 1252 1717"> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Bridget Mealman</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p>d. Motion passes.</p> <p>C. Kinley Vang reviewed the Governance Committee meeting minutes from October 26, 2020 and November 3, 2020.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes
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	<p>a. Bridget Mealman motioned to approve the Governance Committee meeting minutes. Chonburi Lee seconded.</p> <p>b. All voted in favor.</p> <table border="1" data-bbox="799 338 1252 495"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> <p>c. Motion passes.</p> <p>D. Chonburi provided an update on Finance Committee plans. The Finance Committee has not had a meeting yet but there will be one scheduled.</p> <p>E. Bridget reviewed the Academics Committee meeting minutes from October 26, 2020.</p> <p>a. Kinley Vang motioned to approve the Academics Committee meeting minutes from October 26, 2020. Bridget Mealman seconded.</p> <p>b. All voted in favor.</p> <table border="1" data-bbox="799 863 1252 1020"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> <p>c. Motion passes.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes
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Adjourn	<p>A. Chonburi Lee motion to adjourn the meeting at 7:36pm. Kinley Vang seconded the motion.</p> <p>a. All voted in favor.</p> <table border="1" data-bbox="799 1171 1252 1329"> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Bridget Mealman</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> <p>b. Motion passes.</p> <p>c. Terence Jones, Board Chair adjourned the meeting at 7:37pm.</p>	Ker Vang	Yes	Bridget Mealman	Yes	Kinley Vang	Yes	Chonburi Lee	Yes								
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