

**New Millennium Academy - District # 4143-07**  
**Board of Directors**  
**Board Meeting Minutes October 20, 2021**  
**5105 Brooklyn Blvd, Brooklyn Center, MN 55429 | Library**

<b>Vision:</b>	<i>New Millennium Academy develops global leaders who transform the world.</i>
<b>Mission:</b>	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters cultural pride and identity.</i>
<b>Board of Director Role:</b>	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

**MINUTES**

TOPIC	MINUTES												
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Board Chair Kinley Vang at 5:17 pm.</p> <ol style="list-style-type: none"> <li>1. Roll Call <ul style="list-style-type: none"> <li>• <u>Board Members:</u> Chonburi Lee, Amy Schwartz, Janie Yang, Kinley Vang, Ker Vang, and Tatyana Tuy</li> <li>• <u>Ex-Officio:</u> Kevin Xiong</li> <li>• <u>Guests:</u> Liz Wynn, Jenny Abbs, Cam Yang, and Bridget Mealman.</li> </ul> </li> <li>2. <u>Public Comments:</u> None</li> <li>3. <u>Call for Board Conflict of Interest Disclosures:</u> None</li> </ol>												
Review Agenda	<ol style="list-style-type: none"> <li>1. Janie Yang motioned to approve the meeting agenda for October 20, 2021 with inclusion of a Diversity, Equity and Inclusion discussion within the Executive Director Updates portion of the agenda. <ol style="list-style-type: none"> <li>a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> <tr><td>Kinley Vang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Tatyana Tuy</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> </li> <li>b. Motion passed.</li> </ol> </li> </ol>	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes
Amy Schwartz	Yes												
Janie Yang	Yes												
Kinley Vang	Yes												
Ker Vang	Yes												
Tatyana Tuy	Yes												
Chonburi Lee	Yes												
Consent Agenda	<ol style="list-style-type: none"> <li>1. Amy Schwartz motioned to approve the consent agenda with the amended changes of the highlighted changes within Policy 601 and not for Policies 310 and 511. <ol style="list-style-type: none"> <li>a. All voted in favor. <table border="1" style="margin-left: 40px;"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Janie Yang</td><td>Yes</td></tr> </table> </li> </ol> </li> </ol>	Amy Schwartz	Yes	Janie Yang	Yes								
Amy Schwartz	Yes												
Janie Yang	Yes												

	<table border="1" data-bbox="821 134 1271 373"> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Tatyana Tuy</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p data-bbox="769 380 1013 415">b. Motion passed.</p>	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes				
Kinley Vang	Yes												
Ker Vang	Yes												
Tatyana Tuy	Yes												
Chonburi Lee	Yes												
Policy Review	<p data-bbox="673 422 862 457">1. Policy 310</p> <p data-bbox="769 457 1468 600">a. Chonburi Lee asked a clarifying question about what the process and procedures of what it looks like to terminate someone based on this policy and what offboarding looks like.</p> <p data-bbox="769 600 1468 743">b. Kevin provided an explanation about what this policy’s purpose is. There is a protocol put in place in the case that a staff member misuses their personal laptop.</p> <p data-bbox="673 743 862 779">2. Policy 511</p> <p data-bbox="769 779 1468 890">a. Amy Schwartz questioned why the reimbursement for families and parents transporting their scholar is crossed out.</p> <p data-bbox="769 890 1435 961">b. Operations did a cost analysis and it would cost less if reimbursement to families were included.</p> <p data-bbox="769 961 1468 1073">c. Kevin Xiong is asking for the Board of Director to hold off on this policy since there is a shortage of transportation staff.</p> <p data-bbox="769 1073 1468 1255">d. Ker Vang motioned to approve the consent agenda with the amended changes of the highlighted changes within the policy 310 and to move 511 to a future Board meeting. All voted in favor.</p> <table border="1" data-bbox="821 1262 1271 1619"> <tr> <td>Amy Schwartz</td> <td>Yes</td> </tr> <tr> <td>Janie Yang</td> <td>Yes</td> </tr> <tr> <td>Kinley Vang</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Tatyana Tuy</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p data-bbox="769 1625 1013 1661">e. Motion passed.</p>	Amy Schwartz	Yes	Janie Yang	Yes	Kinley Vang	Yes	Ker Vang	Yes	Tatyana Tuy	Yes	Chonburi Lee	Yes
Amy Schwartz	Yes												
Janie Yang	Yes												
Kinley Vang	Yes												
Ker Vang	Yes												
Tatyana Tuy	Yes												
Chonburi Lee	Yes												
Review Financial and Supplemental Reports	<p data-bbox="673 1663 1468 1734">1. Jenny Abbs presented the September 2021’s financial and supplemental reports.</p> <p data-bbox="769 1734 1451 1845">a. Kevin Xiong to check in with Operations and Maintenance team about recycling processes and procedures.</p> <p data-bbox="769 1845 1468 1948">b. Kevin Xiong will include a revision with the budget with the finance committee’s next month’s meeting (note: include new grant budget lines).</p>												

2. Chonburi Lee motioned to pass September 2021's financial and supplemental reports.

a. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes

b. Motion passed.

3. Jenny Abbs also provided a financial audit update.

a. The audit is not complete yet.

b. Drafts of the audit will be sent out beforehand.

4. BerganKDV presence in person or via Zoom

a. BerganKDV representative will have to be physically present moving forward.

Board Committees

1. Zoom meetings for Committee Meetings (Action)

a. Janie Yang motioned to approve having committee meetings over Zoom.

b. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes

c. Motion passed.

2. The Board of Directors took a meeting from 6:12pm to 6:19pm.

3. Strategic Planning Working Session.

a. The Board of Directors spent time to have a working session on Strategic Planning.

b. Kevin Xiong hopes to bring a final draft to the Board of Directors in November.

c. Amy Schwartz suggested that the definition of "excellence" within the strategic plan can be tweaked.

d. There will be an ongoing conversation about NMA's mission including or excluding the word "Hmong."

Executive Director Updates

1. Enrollment is currently at 809 students. Wait list is increasing.
2. Hnub Tshiab Plan has started after school targeted tutoring program at the beginning of October.
  - a. Enrollment for tutoring program is increasing on a daily rate.
  - b. There is a possibility of hiring a licensed teacher to build a curriculum with the After-school coordinator.
  - c. Family nights are going really well with the Hmong Elder.
3. Hmong Assessment Update: Based off of the assessment, everything aligns with our assumptions.
  - a. The kids are not as fluent as where the leadership team would like them to be.
4. Bus Purchases (Action):
  - a. Chonburi Lee motioned to approve the school to purchase another bus when they hire another bus driver or by June 30, 2022; whichever comes first.
  - b. All voted in favor.

Amy Schwartz	Yes
Janie Yang	Yes
Kinley Vang	Yes
Ker Vang	Yes
Tatyana Tuy	Yes
Chonburi Lee	Yes
  - c. Motion passed.
5. Update on Solar Panel/Energy Savings: NMA is saving money based as predicted.
6. Diversity, Equity, and Inclusion: Tatyana Tuy raised concerns about NMA’s relationship with anti-racism. The board of directors discussed next steps on what DEI looks like across the entire organization.

Adjourn

The board adjourned the meeting at 8:02 pm