

NEW MILLENNIUM ACADEMY

School Board Meeting Agenda

Date: September 7, 2017

Time: 6:00 PM – 8:00 PM

Location: 5105 Brooklyn Blvd

Brooklyn Center, MN 55429

Room: 107

Timekeeper: Meeting called to order 6:03

Minutes: Jeanene Miller/Amy Erickson

Facilitator: Bridget Mealman

Interpreter: N/A

AGENDA:

1. Opening and Welcome:

A. Welcome & Roll Call of Board Members

- i. Present: Bridget Mealman, Heidi Pendroy, Terence Jones, Ker Vang, Angela Lee
- ii. Absent: My Nang Thao
- iii. Ex Officio: Bao Vang, CEO; Chuck Herdegen, BergenKDV
- iv. Guests: See Board Meeting Sign In Sheet

B. Approval of the Agenda: A motion was made to approve the agenda by Ker Vang, seconded by Terence Jones. All voted in favor. Motion carried.

C. Public comments: None presented

2. Review and Approval of Board Minutes

A. Terence noted spelling of his name is accurate and consistent. Heidi Pendroy motioned to approve the August 17, 2017 minutes as written. The motion was seconded by Ker Vang. All voted in favor. Motion carried.

3. Treasurer Reports

A. Chuck Herdegen presented on the financial report. A motion was made by Terence Jones to approve the financial report as presented. The motion was seconded by Ker Vang. Roll Call vote: Terence aye, Bridget aye, Heidi aye, Ker aye, Angie aye.

4. Old Business

A. Bao provide an update on the credit card spending limit that was previously approved by the Board of Directors. Derlee Moua, Dir of Operations will have a spending limit of \$10,000. Sunny Thao, Office Manager will have a spending limit of \$10,000. Bao Vang, CEO, Halee Vang, Principal, and Luis Vanegas, Assistant Principal will each have a limit of \$2500.

5. New Business

A. Resolution to Reaffirm Board Action Taken on July 31st, 2017 at the Special Board Meeting. Due to board turnover within the last couple of months, Mr. Craig Kepler recommended that the new board reaffirm the actions taken by the board at its special meeting on July 31, 2017. The resolutions that were to be reaffirmed were:

- i. The board of directors of New Millennium Academy reaffirms the decision of the New Millennium Academy board of directors at the July 31, 2017 special meeting to authorize New Millennium Academy to

commence litigation against Yee Yang and Nou Vang to prevent them from obtaining possession or control over money or property belonging to the Company, and to establish that their attempt to file amended articles of incorporation for the Company was invalid, and to declare that the board of directors of the Company as appointed by the Charter School is the valid and acting board of directors of the Company; and

- ii. The board of directors of New Millennium Academy reaffirms the decision of the New Millennium Academy board of directors at the July 31, 2017 special meeting to remove Mr. Xoua Pha and Mr. Sean Lee from the board of directors.

A motion was made by Terence Jones to reaffirm the actions as stated above. The motion was seconded by Ker Vang. All voted in favor. Motion carried.

- B. Bylaws Revision – Craig Kepler presented the revised bylaws for the board’s review and consideration. Mr. Kepler reported that the form of bylaws has been vetted by Friends of Education, but NMA will need to seek approval from Friends of Education before new bylaws can be formally adopted. The board reviewed the bylaws as presented. A motion was made by Terence Jones for conditional acceptance of the revised bylaws, subject to approval from Friends of Education. The motion was seconded by Heidi Pendroy. All voted in favor. Motion carried.
- C. Contract Amendment – Craig Kepler presented information to the board regarding Thrive Education’s contract. The scope of work was not transparent to Thrive when its contract was initially negotiated. The recommendation was to increase the amount paid to Thrive under its contract due to the increased scope of Thrive’s work. Angela Lee moved to approve the Thrive contract as presented. The motion was seconded by Ker Vang. Roll call vote: Terence aye, Bridget aye, Heidi aye, Ker aye, Angela aye. Motion carried.
- D. Appointment of New Board Members - Kou Bliia Lee was recommended to be added as a temporary NMA Board member. He will be filling the role of a community member. Ker Vang, motioned to appoint Kou Bliia Lee as a temporary NMA Board member. The motion was seconded by Heidi Pendroy. All voted in favor. Motion carried.
- E. Parent/Student Handbook - Draft of the parent student handbook was presented to the board for approval. If future changes are made, families will receive a mailing that highlights the changes. A motion to approve the parent student handbook was made by Ker Vang. The motion was seconded by Terence Jones. All voted in favor. Motion carried.
- F. WBWF-World’s Best Work Force Report - Report for SY 16-17. Amy presented the WBWF report to the board as part of our annual compliance. A motion was made by Angela Lee to accept the WBWF subject to adding on financial information and a thoroughly review against the submission checklist for October 1, 2017 filing. The motion was seconded by Ker Vang. All voted in favor. Motion carried.

6. CEO Report

- A. Enrollment today is at 743
- B. NMA started with over 800 students but due to issues with the bus transportation company, many families are pulling their children.
- C. NMA has had significant issues with the transportation over the years and this year is no exception. Attempts have been made to bid for transportation services during the day without any success but NMA will be exploring for van services and afterschool programs until a solution is found. NMA will continue to monitor this closely moving forward.
- D. Staffing: vacant positions all filled except for PE and Math. Teaching Temps have been used.
- E. Systems and Data analyst will begin next week.
- F. Systems Implementation Report:
 - i. Ban-koe for time and attendance is at the end of implementation and roll out. Hierarchy and dashboards are being built.
 - ii. IXL-over 70 families signed up for the program. Parent training will be held for 6 weeks starting on 9.16.2017. Topics will relate directly to IXL and Penny will be leading the IXL integration.
 - iii. Viewpoint is a system that will centralize all student data. All data (NWEA, MCA etc.) have been imported to Viewpoint. Dashboard will be developed and customized for each teacher.
 - iv. FASTbridge testing begins the 3rd week of Sept. This is the first year we are rolling out FASTbridge. Staffs are busy prepping for the test. Results will be shared later.
 - v. Infinite campus is a comprehensive student databased system that will replace Skyward. We have successfully transitioned to Inifinite Campus. There are minor issues still to be worked on.
 - vi. Organizational change: The principal will take on another role in the school as the Special Projects Coordinator overseeing ELL, Hmong Teachers and building stronger support for teachers who are new to NMA. The position will note be posted this year. Thrive will be doing the heavy lifting. Assistant Principal will remain in place.
 - vii. Champion Teachers/Leaders will convene the last week of Sept. Subcommittees will be developed. The champion team will do a deep dive into the needs of the school. Sub committees will be formed with milestones and benchmarks.

7. Meeting Adjournment

A motion was made to adjourn the meeting at 7:26 pm by Ker Vang. The motion was seconded by Terence Jones. All voted in favor. Motion carried.