

NEW MILLENNIUM ACADEMY

School Board Meeting Agenda

Date: September 8, 2016

Time: 6:09PM – 8:30 PM

Location: 5105 Brooklyn Blvd

Brooklyn Center, 55429

Room: 119

Timekeeper: See Xiong

Facilitator: See Xiong

Minutes: Jill Drum Steffens

Interpreter: N/A

Our School mission: To build a better life for our students by creating an environment of high academic achievement while preserving Hmong culture and literacy.

Our school vision: Inspiring learners who proudly lead meaningful lives to better our world.

Agenda:

1. Opening and Welcome:

A. Roll Call of Board Members Present

Heidi Pendroy, Jill Drum Steffens, Terry Xiong, Mai Ying Vang, See Xiong, Sean Lee, Mai Lee Yang, Neng Heur, Yee Yang (ex-officio)

Absent: My Nang Thao

B. Approval of the Agenda

Mai Ying motioned to approve the September 8, 2016 agenda. Heidi seconded the motion and the agenda was approved with seven in favor and one abstaining.

C. Guest

Brian Benkstein from Jackson Lewis

All guests available on sign in

D. Public Comments Protocol

Terry presented the protocol which was previously approved by the Board

- Public comments

Amy Lee (Staff): Large Class sizes without EA support. Outcome = low test scores

Sue Yang (Former Staff): Why I was let go

Mai Kao Xiong (Parent): School Board meeting not addressing students/ not focusing on our kids.

Public comments closed at 6:26 PM

2. Closed session pursuant to MN Statute 13D.05, Subd. 3(b), the attorney-client privilege, to receive confidential legal advice from the attorney for the Board of Directors in regard to lawsuit titled Mike Vang v. New Millennium Academy and Pang Xiong v. New Millennium Academy, brought by former employees against the School

Jill motioned to close the meeting pursuant to the MN Statute 13D.05, Subd. 3(b). Terry seconded the motion and the meeting was closed with unanimous approval at 6:28 PM.

Recording was paused pursuant to the motion at 6:29 PM, restarted at 7:11 PM

See motioned to reopen the meeting, Terry seconded the motion and the meeting was reopened with unanimous approval at 7:12 PM

The Board took a 5 minute recess at 7:12 PM and resumed the meeting 7:16 PM

3. Letter of Censure

The letter of censure was presented to the Board

See motioned to discuss the letter of censure with the Executive Committee and table the presentation until the next available meeting. Terry seconded the motion and the motion passed with two in favor, one opposed and four abstaining votes.

4. Review and Approval of Board Minutes

1. August 4th, Special Meeting

-Discussion of guest sign in sheets. Guest sign in sheet will be scanned and attached to all future minutes when available at the school.

Amendments:

- i . 2i: Chow to chao

Heidi motioned to approve the August 4th 2016 minutes with amendment. Sean seconded the motion and the minutes were approved with six in favor and two abstaining votes.

2. August 11, Board Meeting

Amendments:

Heidi motioned to approve the August 11, 2016 minutes as presented. Terry seconded the motion and the minutes were approved with four in favor and four abstaining votes.

3. August 16, Special Meeting

Amendments:

- i. Guest "Liz Wynna" change to "Liz Wynne"
- ii. Based on the Board's approval Jill will revise the formatting to fit Board model

Mai Ying motioned to approve the content of the August 16, 2016 minutes. Sean seconded the motion and the minutes were approved with six in favor and two abstaining votes.

4. August 22, Special Meeting

Amendments:

i . Change of "courier" to "FedEx Same Day Delivery" to reflect the transport mode that See used to deliver the letter.

See motioned to approve the August 22, 2016 minutes as amended. Heidi seconded the motion and the minutes were approved with six in favor and two abstaining votes.

1. **Treasurer Reports**

1. Treasurer Report

-Chuck unable to attend but provided report.

2. Approval of July Financial Statement

Terry motioned to approve the July Financial Statement. Jill seconded the motion and the statement was approved with six in favor (See, Heidi, Neng, Terry, Mai Lee and Jill) and two abstaining (Sean, Mai Ying).

1. **New Business**

1. Hmong longitude study

-Dr. Zha Blong, professor at U of M will do a study on students 3 and 5 grade and track students through college. Studies on Hmong students limited. Other Hmong charter schools have been approached and have agreed to join. Survey should take about 30 minutes for each student/parent studied. Should begin end of September to October

2. Safety and Professionalism Expectations Discussion

-Executive Committee shared expectations and guidelines for professionalism at New Millennium Academy

Amendments:

-Consequences for breaking expectations

Time: 8:33 PM

Jill motioned to extend time to 9:00 PM. Heidi seconded the motion and time was extended until 9:00 with seven in favor and one abstaining vote.

3. EAs salary

-EA pay schedule based on educational experience

-high EA turnover for those that work with high need students

-Need to pay EA a higher salary for retention

-EA that serve high need students (usually level 2 and up or 1:1 services) begin at \$18/hr. -Minimum requirement 60 credit hours and passing of paraprofessional exam.

Jill motioned to approve the \$18/hr salary for Educational Assistants serving high need students. Heidi seconded the motion and the motion was approved with seven in favor (Heidi, Neng, Jill, Terry, Mai Lee, Sean and See) and one abstaining (Mai Ying).

4. Lead teacher's salary

-Past salary for lead teacher \$3,000, Yee recommends increase to 3,500 which is divided among months serving the position

See motioned to approve the Lead Teacher Salary of \$3,500 for the 2016-2017 school year. Jill seconded the motion and the motion passed with unanimous approval.

5. Ly's School Support Service Contract

-outside agency to review and collect documents so they are available for audit.

Jill motioned to approve the Ly's School Support Service Contract. Sean seconded the motion and the motion was approved with six in favor (See, Heidi, Jill, Terry, Sean and Mai Ying) and two abstaining (Mai Lee and Neng).

6. Annual Meeting/Board Retreat

- Annual retreat date set for October 22, 2016 at a time to be determined
- Yee, Jill and Terry will coordinate the Board Retreat

See motioned to extend time to 9:30. Heidi seconded the motion and time was extended with six in favor and two abstaining.

1. **NMA Board Committee Update**

- Committee list was provided
- Mai Lee would like to be added to Academic & Reporting Compliance
- Terry would like to be removed from Community/Parents, Outreach
- Sean would like to be added to Policy & Handbook and Facility and Finance

1. **Old Business**

1. Teacher Summative Review

-Requirement by MDE which has been reviewed and revised and will begin this fall.

Sean and Terry requested 10 minute recess at 9:27PM

See motioned to approve the Teacher Summative Review. Heidi seconded the motion and the motion passed with four in favor and two abstaining votes.

1. Administrative Report

A. Director Report

-Staffing

-Newly hired Assistant Principal Luis Venegas

-1 Special Ed teaching position and 1 Teacher position are open, EA positions open, possible open positions for more EA and Teachers due to enrollment growth

-Yee addressed concern to Board about staff salary school wide

-Coach update

-Yee's recent review by the Board she was directed to receive coaching.

She shared her 2014-2015 review and asked what areas she needs coaching.

- Executive Committee will meet to review coaching area

B. Marketing/Recruitment

-671 Students are currently enrolled, average 642 have attended school since the first day of school

C. Building updates

-The kitchen and gym are the only inoperational areas of the building

D. Investigation Updates

-Investigation is coming close to an end

-Estimated cost so far is \$14,000 for Greg Wiley past \$5,000 retainer fee, aprx over \$20,000 with addition of Amy Mace

Next meeting date October 22, 2016 Time TBD

Terry motioned to adjourn the meeting at 9:48 PM. Heidi seconded the motion and the meeting was adjourned with unanimous approval.