

**NEW MILLENNIUM ACADEMY**

**Special Board Meeting Minutes**

**Date: Tuesday, June 27, 2017**

**Time: 5:42PM**

**Location: New Millennium Academy, Room: Lecture Room**

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**Recording began 5:40 PM**

**1. Opening and Welcome**

**2. Roll Call of Board members:**

**a. Present:**

- i. See Xiong, Mai Ying Vang, Jill Drum Steffens, Sean Lee, Joanne Hager and Ameer Xiong (late arrival)

**b. Absent:**

- i. My Nang Thao, Heidi Pendroy

**c. Ex-Officio**

- i. Yee Yang
- ii. Chuck Herdegen
- iii. Bao Vang

**3. Approval of Executive Director's Agreement - ACTION**

- a. Due to confusion on the previous motion and vote held on June 8, 2017, another vote will be held tonight.
- b. HAP/Thrive recommends a salary freeze (\$112,435) and a change of focus for the Executive Director, which will be directed on family engagement, community involvement and student enrollment.
- c. Joanne Hager: Commends Madame Chair on the job of making the discussion and motion clear at the previous meeting.
- d. Joanne Hager: Uncomfortable revoking on something that was voted on previously, sets a dangerous precedent.

***ACTION: Sean motion to approve Executive Director Yee Yang's agreement for this coming school year as proposed by Thrive Education. Mai Ying seconded the motion. 2 voted for the approval, 3 voted against the motion. Motion does not carry and the agreement is not approved.***

**4. Approval of Staff Revised Agreement - ACTION**

- a. The new revised staff agreement was presented to the board for review and approval. The new contract was necessary in order to achieve a more concise and streamline agreement. The new agreement was consolidated from 9 pages to 3. Most of the sections removed from the employee agreement were information that was already covered in the employee policy handbook.

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***ACTION: Jill motion to approve the revised staff agreement as presented, Joanne seconded the motion. 4 voted for the approval, 1 abstain. Motion carries.***

### 5. MDE Contact Designation

- a. With the hire of HAP/Thrive as the entity that has overall management oversight of the school, a request was made to change Bao Vang to be the “Identified Official with Authority” for MDE external user access.

***ACTION: Joanne motion to approve Bao Vang to be the “Identified Official with Authority” for MDE External User Access. Jill seconded the motion. 4 voted to approve the motion, 1 opposed. Motion carries.***

### 6. Amendment to HAP’s Contract

- a. In order for HAP to fill large number of vacancies (30+) and efficiently run the school, amendments are being proposed to authorize HAP full authority to make hiring, firing and disciplining actions as well as to enter into contracts provided that those contracts do not have a total value in excess of \$30,000 without having to obtain Board of Directors’ approval.

***ACTION: Jill motion to approve the “First Amended and Restated Management Agreement” with HAP/Thrive Education as currently proposed. Amee seconded the motion. 4 voted to approve, 2 opposed. Motion carries.***

### 7. Systems Investment

Three investments are to be considered:

#### **1) Purchase Two Servers.**

- ✓ Roughly \$26,000. This proposal is for two servers to improve the current infrastructure.
- ✓ The Board requests this item be tabled to the next meeting for comparison price range and server history.

#### **IXL**

- ✓ The Academy currently has IXL for K-2 but the proposal is to increase the subscription to K-8 enrollment in both math and reading.
- ✓ This program allows teachers to assign specific work to enhance the education of the students. It will be used in intervention strategies in and out of school.
- ✓ HAP/Thrive will conduct a needs assessment to determine how many families do not have outside internet access and determine a proposal on how to reach those families with this program.

***ACTION: Jill motion to expand IXL program to K-8 as proposed by HAP/Thrive. Mai Ying seconded the motion. Roll Call:***

- *Jill: Yes*
- *Joanne: Yes*
- *Amee: Yes*

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- *Sean: Yes*
- *Mai Ying: Yes*
- *See: Yes*
- *Unanimous, motion carries*

### **ViewPoint**

- ✓ This is a centralized database system that will assist teachers in accessing data (ie: OLPA, MCA) for whole class and individual students.
- ✓ First year cost will be \$10,705.00 and subsequent years will be only a renewal cost of \$4,125.00.

***ACTION: Joanne motion to approve the purchase of Viewpoint. Amee seconded the motion. Roll call:***

- *Jill: yes*
- *Joanne: yes*
- *Amee: yes*
- *Sean: no*
- *Mai Ying: abstain*
- *See: Yes*
- *Motion carries*

### **8. Transportation Contract**

- a. Proposal to renew Billie Bus contract
- b. Based on communication on concerns and past issues with Billie Bus, the company has upgraded some of their systems (ie: GPS and camera systems).
- c. Billie Bus has provided a 1-year contract with a savings of over \$30,000 with a 30-day termination agreement clause.

***ACTION: Amee motioned to approve the Transportation Contract with Billie Bus as presented. Jill seconded the motion. Roll Calls:***

- *Jill- yes*
- *Joanne – yes*
- *Amee – yes*
- *Sean – yes*
- *Mai Ying – yes*
- *See – yes*
- *Unanimous, motion carries.*

**Jill motioned to adjourn the meeting at 7:10 p.m. Amee seconded the motion. Meeting adjourned.**