

New Millennium Academy - District # 4143-07
Board of Directors
Board Meeting Minutes August 15, 2022
New Millennium Academy (5105 Brooklyn Blvd. Brooklyn Center, MN 55443)

Vision:	<i>New Millennium Academy develops global leaders who transform the world.</i>
Mission:	<i>The New Millennium Academy Community prepares learners for life, engages them in high academic achievement, and fosters Hmong cultural pride and identity.</i>
Board of Director Role:	<i>To provide leadership, set policy, and develop accountability practices that will ensure high student achievement.</i>

MINUTES

TOPIC	MINUTES										
Welcome and Call to Order	<p>The NMA Board meeting was called to order by Chair Chonburi Lee at 6:01 pm.</p> <p>1. Roll Call</p> <ul style="list-style-type: none"> ● <u>Board Members:</u> Ker Vang, Chonburi Lee, Amy Schwartz, Hlis Nelson and Rosie Chang ● <u>Ex-Officio:</u> Kevin Xiong ● <u>Guests:</u> Andy Tran, Rose Chin, Bridget Mealman, Cam Yang, Craig Kepler, and TJ Lor ● <u>Public Comments:</u> None ● <u>Call for Board Conflict of Interest Disclosures:</u> None 										
Review Agenda	<p>1. Ker Vang motioned to approve the meeting agenda for August 15th, 2022 with the removal of the Nepotism Policy.</p> <p>a. All voted in favor.</p> <table border="1" style="margin-left: 40px;"> <tr> <td>Amy Schwartz</td> <td>Yes</td> </tr> <tr> <td>Rosie Chang</td> <td>Yes</td> </tr> <tr> <td>Ker Vang</td> <td>Yes</td> </tr> <tr> <td>Hlis Nelson</td> <td>Yes</td> </tr> <tr> <td>Chonburi Lee</td> <td>Yes</td> </tr> </table> <p>b. Motion passed.</p> <p>c. All board of directors have no conflict of interest.</p>	Amy Schwartz	Yes	Rosie Chang	Yes	Ker Vang	Yes	Hlis Nelson	Yes	Chonburi Lee	Yes
Amy Schwartz	Yes										
Rosie Chang	Yes										
Ker Vang	Yes										
Hlis Nelson	Yes										
Chonburi Lee	Yes										
Consent Agenda	<p>1. Chonburi Lee provided a summary on the closed board meeting for the Executive Director’s evaluation in June 2022, increase in salary and same benefits.</p> <p>2. Ker Vang motioned to approve the August 15th, 2022 consent agenda except for the Nepotism Policy, Staff handbook and Scholar handbook.</p> <p>a. All voted in favor.</p>										

Amy Schwartz	Yes
Rosie Chang	Yes
Ker Vang	Yes
Hlis Nelson	Yes
Chonburi Lee	Yes

- b. Motion passed.
3. Chonburi Lee asked a clarifying question in the Staff and Scholar handbook on lunch prices. Kevin Xiong confirmed that staff handbook lunch prices are correct. Chonburi Lee also requested that we change the mission to include Hmong in staff and scholar handbooks. Amy Schwartz also provided a clarifying comment that maternity leave within the staff handbook should be written as “up to 8 weeks depending on the staff member’s availability on receiving short term disability leave.”

- a. Kevin will look at the cost analysis of increasing the paternity leave from 4 to 6-8 weeks to match maternity leave.
- b. Amy Schwartz asks to not split the PTO loads and to return to staff members receiving all their PTO hours upfront.
- c. Chonburi Lee asks if the scholar handbook is also available in Hmong, it is not but can be translated.
- d. Amy Schwartz motioned to approve the staff and scholar handbook with the amended changes above.
- e. All voted in favor.

Amy Schwartz	Yes
Rosie Chang	Yes
Ker Vang	Yes
Hlis Nelson	Yes
Chonburi Lee	Yes

Financial Reports and Updates

1. Rose Chin presented the June 2022 preliminary Financial Report
 - a. Amy Schwartz motioned to approve the June 2022 preliminary Financial Report.
 - b. Hliz Nelson seconded the motion.
 - c. All voted in favor.

	<table border="1" data-bbox="808 134 1255 436"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Rosie Chang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Hlis Nelson</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> <ol style="list-style-type: none"> 2. Rose Chin provided a Financial Audit Update and that it will begin in September 3. Kevin Xiong provided an S&P rating meeting update 4. Kevin Xiong provided the board of directors with the 2023 lease aid update. 	Amy Schwartz	Yes	Rosie Chang	Yes	Ker Vang	Yes	Hlis Nelson	Yes	Chonburi Lee	Yes
Amy Schwartz	Yes										
Rosie Chang	Yes										
Ker Vang	Yes										
Hlis Nelson	Yes										
Chonburi Lee	Yes										
Board Committee Update	<ol style="list-style-type: none"> 1. Kevin Xiong asked for the board members to change of January and February's Board Meeting Dates <ol style="list-style-type: none"> a. Ker Vang motioned to move the January 16th, 2023 board meeting to January 17th, 2023 and February 20th, 2023 to February 21st, 2023. b. All voted in favor. <table border="1" data-bbox="808 919 1255 1222"> <tr><td>Amy Schwartz</td><td>Yes</td></tr> <tr><td>Rosie Chang</td><td>Yes</td></tr> <tr><td>Ker Vang</td><td>Yes</td></tr> <tr><td>Hlis Nelson</td><td>Yes</td></tr> <tr><td>Chonburi Lee</td><td>Yes</td></tr> </table> 2. Cam Yang provided training for the Board of Director's Google Drive. 3. Kevin reminded the board of directors that the Final Equity Retreat is taking place on September 12, 2022 at 5:00 PM at NMA. 	Amy Schwartz	Yes	Rosie Chang	Yes	Ker Vang	Yes	Hlis Nelson	Yes	Chonburi Lee	Yes
Amy Schwartz	Yes										
Rosie Chang	Yes										
Ker Vang	Yes										
Hlis Nelson	Yes										
Chonburi Lee	Yes										
Executive Director Updates	<ol style="list-style-type: none"> 1. Craig Kepler, NMA's school attorney, provided the board of directors with an update on the NMA Transportation LLC. 2. Kevin Xiong provided an enrollment update: There are 822 (over enrollment number) scholars who are currently enrolled at NMA. With an expectation of few scholars who will withdraw (naturally). 3. Kevin Xiong provided a brief update on how much savings the solar panels have saved NMA. 4. Kevin Xiong revisited his authority on making COVID-19 decisions for the school. <ol style="list-style-type: none"> a. Cam Yang explained that this exists within the board's Policy 109 										

	<ol style="list-style-type: none">5. Kevin Xiong explained to the board of directors that Teacher Workshop Week is taking place August 22nd to August 26th.6. Kevin Xiong provided a brief update on the building expansion.
Adjourn	The Chair adjourned the meeting at 7:46 pm.