

**Facility Committee**  
**September 21, 2022**  
**1:00PM**  
**Meeting Minutes**  
**Zoom Link: [Click Here](#), Code: 930 105 4418**

Agenda	Discussion	Action Items
1. Welcome and Call to Order by Committee Chair a. Call to order by committee chair b. Roll call of committee members c. Approve agenda	Mai Ka calls the meeting to order at 1:09PM.  Roll call: Kevin Xiong - Present Mai Ka Yang - Present Ker Vang - Absent	
2. Building Board Members  3. Building Expansion  4. \$50,000 Escrow Update  5. Building safety and security	2. The board appointed Mai Ka Yang, Kongsue Yang and Chimeng Vang to the Affiliated Building Company ABC.  3. JB Realty is just waiting for prior documents from the previous building to be filed. Once that is filed through the city, our escrow will be returned and the city will then start the process with this new expansion.  Underwriter is going to take our project to bondholders for bids. Biggest concerns are the year's deficit; however, they should take into consideration our previous year surplus along with what we have budgeted for this year.  4. The biggest hold up right now is that Craig and his team did not file the right documents the first time and register it with the city. They are having to backtrack that right now. Once it is filed with the city, they will return our \$50k escrow.  5. Discussed the importance of building safety and security. a. Need to have photos taken soon so we can start working on badges. b. Need to ensure that all external doors are locked and if for whatever reason a door is unlocked, there has to be a monitor at	

Committee Minutes

	<p>the door at all times. This will need to be communicated again to all staff members.</p> <p>c. We will revisit our Soft and Hard Lockdowns</p>	
<p>6. Adjourn Meeting</p>	<p>Mai Ka adjourns the meeting at 1:29pm.</p>	
<ul style="list-style-type: none"> <li>◆ <b>2022-2023 SY Meetings:</b></li> <li>◆ <b>Next Committee Meeting:</b></li> </ul>		