Instructions on how to access the Versatrans My Stop App to track your scholar's bus!
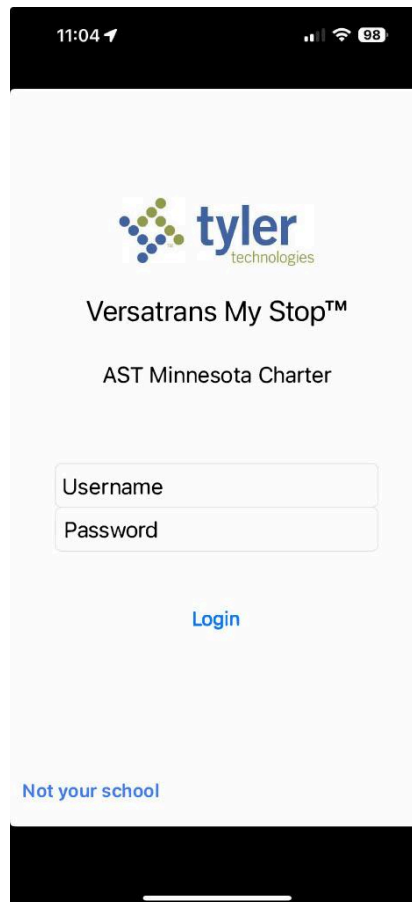
1. Download the following app on your smartphone: **Versatrans My Stop.** Allow the app to use your location.
2. Open the app and select Closest Districts. You will see a listing of several MN school districts
3. From the list, select **AST Minnesota Charter (MN). This is the first selection on the list.** Then hit "Ok".
4. You will then see the following image:

5. The Username **and** Password is the Student ID # that was provided on the bus information you received. This route information is specific to your scholar(s). If there are multiple NMA scholars in your household, you only need to use the Student ID # of one of the scholars.
6. Once you've entered the Username and Password, tap **Login.** The Versatrans MyStop screen displays your child's name.
   a. If there are multiple students in the household, tap on the name and the other students will display.

7. When you tap on your student's name a map will appear with their current bus route and bus location. The bus route and bus position will only display when the route is scheduled and GPS data is available. If the route is scheduled but there is no GPS data, the map will still show the student stop but not the bus.

You will see a map showing a portion of your student's bus route.

The green line shows the portion of the bus route where students are picked up or dropped off.

When the route is scheduled to run, you will see a yellow arrow that shows the current location and direction of your scholar's bus.

The box at the bottom of the map provides system messages and lists the current location of your scholar's bus as well as the estimated time the bus will arrive at your scholar's stop.

Please note: this app will only work for scholars that ride a bus. It does not work for students that receive van transportation.

If you have further questions, please contact NMA at 763-235-7903 and ask to speak with the Transportation Supervisor.
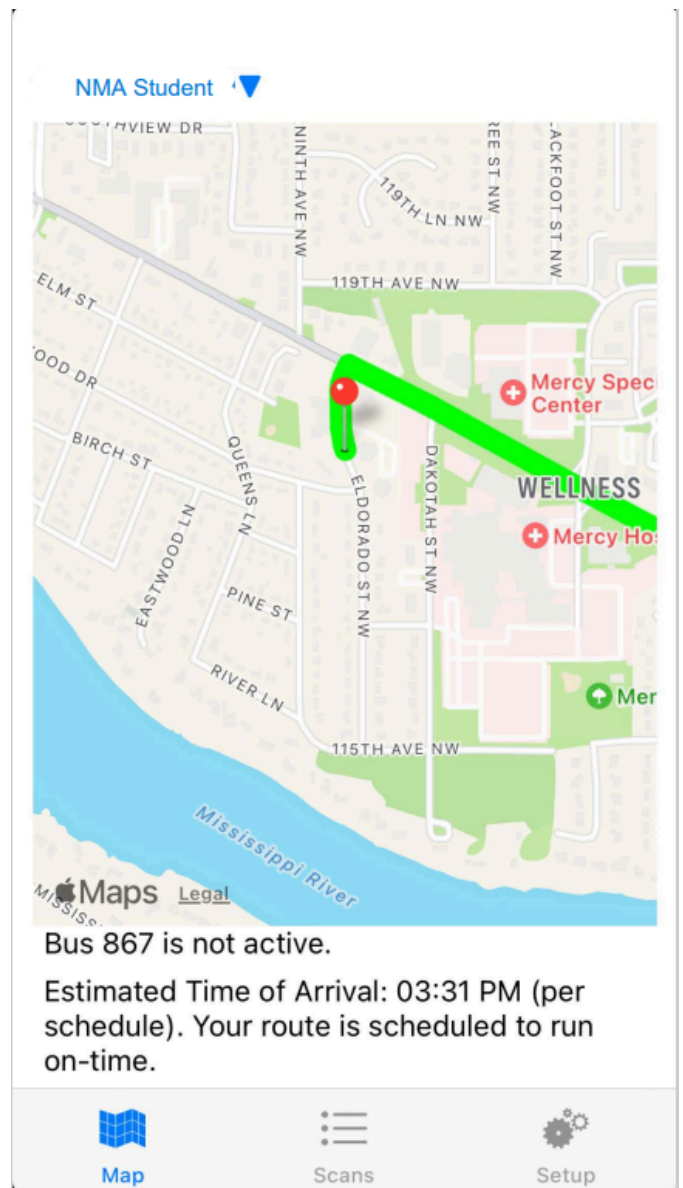
Tips & Tricks
- Do not log into Versatrans MyStop too early before your scholar's scheduled pick-up or drop-off time. The data provided through MyStop is constantly changing. Estimated times of arrival are based on standard GPS route calculations, and not the actual length of time remaining to get to your scholar's stop. You will get the most accurate information if you check the system within 10 minutes of your scholar's scheduled pick-up or drop-off time.
- Both parents and students can use the same login information to access the system.